

THE CITY OF WOODBRANCH VILLAGE  
REGULAR MEETING MINUTES  
APRIL 26, 2018

The City of Woodbranch Village council met in a regular meeting beginning at 7:00 p.m., Thursday, April 26, 2018, in the City Hall Building at 58A Woodbranch Drive, New Caney, Texas, 77357. The meeting was called to order at 7:00 p.m. Roll Call showed as being present Councilman Scott Essmeier, Councilman TJ Mulhern, Councilman Mark Kroll, Mayor Vera Craig, Councilman Brent Purser and Councilwoman Debbie Lawson. City Attorney Leonard Schneider was in attendance. City Secretary Charlotte Smith was present to take the minutes of the meeting. Mayor Vera Craig led the meeting with a prayer, followed by the pledge of allegiance to the flag.

REGULAR MEETING (7:00 P.M.)

#5. Debbie Young with Weaver and Tidwell, L.L.P. – Annual audit review FYE2017

Debbie Young presented Mayor and Council with the annual audit review for the fiscal year ending 2017.

#6. Sign in Sheet and Resident Comments

No names appeared on the sign in sheet.

#7. CONSENT AGENDA

#7a. Approve Minutes from the April 26, 2018 – Regular Meeting

Copies of the minutes are on file in the City Secretary's office.

#7b. Approve Financial Statement General Fund – March 2018

Copies of this statement are on file in the City Secretary's office.

#7c. Approve Financial Statement Water & Sewer Fund – March 2018

Copies of this statement are on file in the City Secretary's office.

#7d. Approve Financial Statement Debt Service – March 2018

Copies of this statement are on file in the City Secretary's office.

#7e. Approve Bills for the General Fund – April 2018

Copies of the bills are on file in the City Secretary's office.

#7f. Approve Bills for the Water & Sewer Fund – April 2018

Copies of the bills are on file in the City Secretary's office.

#7g. Approve Bills for the Debt Service Fund – April 2018

Copies of the bills are on file in the City Secretary's office.

#7h. Approve Police Report – March 2018

Copies of this report are on file in the City Secretary's office.

#7i. Road & Ditch, Bureau Veritas & Storm Water Management Report – March 2018

Copies of these reports are on file in the City Secretary's office.

The motion to approve items 7a, 7b, 7c, 7d, 7e, 7f, 7g, 7h and 7i was made by Councilman Mark Kroll. The motion was seconded by Councilman TJ Mulhern, motion carried.

#8. Approve Operator's Report – January & February 2018

Copies of these reports are on file in the City Secretary's office. The motion to approve the report as submitted was made by Councilwoman Mark Kroll. The motion was seconded by Councilman TJ Mulhern, motion carried.

#9. Consider, discuss and/or take possible action on seeking bids for drainage improvements

The motion to approve city staff to seek a minimum of 3 bids the bid was made by Councilman Scott Essmeier. The motion was seconded by Councilman TJ Mulhern, motion carried.

#10. Consider, discuss and/or take possible action on a request for a re plat of property located at 55 Woodbranch Drive submitted by property owner Allie Wells

No action was taken on this item.

#11. Consider, discuss and/or take possible action on the request submitted by 98 White Oak for a variance to her excessive water bill due to a water leak

The motion to allow Inframark to contact the resident, to remind them of the arrangement to pay the monthly amount due along with \$100.00 a month, was made by Councilman TJ Mulhern. The motion was seconded by Councilman Mark Kroll, motion carried. If payment is not received within 30 days then services will be disconnected and will not be reconnected until all of the appropriate fees are paid in full.

#12. Consider, discuss and/or take possible action on the request submitted by 222 Magnolia for a variance to her excessive water bill due to a water leak

Because several members of council offered to pay the \$8.56 overage, the motion to deny the request was made by Councilman Scott Essmeier. The motion was seconded by Councilman TJ Mulhern, motion carried.

#13. Consider and discuss the options for flood damage repairs to the Civic Building

No action was taken on this item.

#14. Item of Community Interest – (Hear announcements concerning items of community interest from the Mayor, Councilmembers, and City staff for which no action will be discussed or taken.)

Mayor Craig reminded everyone there will be a First Responders food drive for Mission Northeast held Saturday, May 5<sup>th</sup> 2018. Donations can be dropped at Mission Northeast in New Caney, city hall or Academy.

Councilman Mulhern announced he will be competing in a BBQ cook off at the Harley Davidson store in Kingwood. The competition is Saturday from 2:00 p.m. to 7:00 p.m. and the proceeds will go to Family Promise of Lake Houston.

No other announcements were made.

#15. Closed Executive Session in Accordance with the Open Meetings Act TEX. GOV'T CODE 551.074 – To discuss personnel matters -

Council went in to closed session at 7:43 p.m.

- (A) – to deliberate the appointment, employment, evaluation, reassignment, duties, discipline and or dismissal of a public officer or employee – William Allen, Anthony Brigham, Claude Miller, Rene Silva

#16. Reconvene and take possible action

Council reconvened in to open session at 8:20 p.m. No action was taken.

#17. Adjourn

The motion to adjourn the meeting at 8:21 p.m. was made by Councilman Scott Essmeier. The motion was seconded by Councilman Mark Kroll, motion carried.

