

THE CITY OF WOODBRANCH VILLAGE  
REGULAR MEETING MINUTES  
MARCH 22, 2018

The City of Woodbranch Village council met in a regular meeting beginning at 7:00 p.m., Thursday, March 22, 2018, in the City Hall Building at 58A Woodbranch Drive, New Caney, Texas, 77357. The meeting was called to order at 7:00 p.m. Roll Call showed as being present Councilman Scott Essmeier, Councilman TJ Mulhern, Councilman Mark Kroll, Mayor Vera Craig, Councilman Brent Purser and Councilwoman Debbie Lawson. City Attorney Leonard Schneider was in attendance. City Secretary Charlotte Smith was present to take the minutes of the meeting. Mayor Vera Craig led the meeting with a prayer, followed by the pledge of allegiance to the flag.

REGULAR MEETING (7:00 P.M.)

#5. Sign in Sheet and Resident Comments

No names appeared on the sign in sheet.

#6. CONSENT AGENDA

#6a. Approve Minutes from the January 25, 2018 – Regular Meeting

Copies of the minutes are on file in the City Secretary's office.

#6b. Approve Minutes from the February 1, 2018 – Special Meeting

Copies of the minutes are on file in the City Secretary's office.

#6c. Approve Minutes from the February 22, 2018 – Regular Meeting

Copies of the minutes are on file in the City Secretary's office.

#6d. Approve Minutes from the March 1, 2018 – Special Meeting

Copies of the minutes are on file in the City Secretary's office.

#6e. Approve Financial Statement General Fund – January & February 2018

Copies of this statement are on file in the City Secretary's office.

#6f. Approve Financial Statement Water & Sewer Fund – January & February 2018

Copies of this statement are on file in the City Secretary's office.

#6g. Approve Financial Statement Debt Service – January & February 2018

Copies of this statement are on file in the City Secretary's office.

#6h. Approve Bills for the General Fund – February & March 2018

Copies of the bills are on file in the City Secretary's office.

#6i. Approve Bills for the Water & Sewer Fund – February & March 2018

Copies of the bills are on file in the City Secretary's office.

#6j. Approve Bills for the Debt Service Fund – February & March 2018

Copies of the bills are on file in the City Secretary's office.

#6k. Approve Court Report – February 2018

Copies of this report are on file in the City Secretary's office.

#6l. Approve Police Report – January & February 2018

Copies of this report are on file in the City Secretary's office.

#6m. Road & Ditch, Bureau Veritas & Storm Water Management Report –January & February 2018

Copies of these reports are on file in the City Secretary's office.

The motion to approve items 6a, 6b, 6c, 6d, 6e, 6f, 6g, 6h, 6i, 6j, 6k, 6l and 6m was made by Councilman Mark Kroll. The motion was seconded by Councilman TJ Mulhern, motion carried.

#7. Approve Operator's Report – January & February 2018

Both January & February reports were submitted. Copies of these reports are on file in the City Secretary's office. The motion to approve the report as submitted was made by Councilwoman Mark Kroll. The motion was seconded by Councilwoman Debbie Lawson, motion carried.

#8. Consider, discuss and/or take possible action on the bid submitted for the repair of the equalization basin

The motion to approve the bid was made by Councilman Scott Essmeier. The motion was seconded by Councilman TJ Mulhern, motion carried.

#9. Consider, discuss and/or take possible action on the request submitted by 98 White Oak for a variance to her excessive water bill due to a water leak

The motion to allow the resident to pay the monthly amount due, along with \$100.00 a month, was made by Councilman Scott Essmeier. The motion was seconded by Councilman TJ Mulhern, motion carried.

#10. Consider, discuss and/or take possible action on residents in Woodbranch South Section 1 getting sewer service from Lilliput Farms

The motion to allow residents, who are not able to obtain city sewer services from the City of Woodbranch Village, to seek a connection with Lilliput Farms was made by Councilman Scott Essmeier. The motion was seconded by Councilman Brent Purser, motion carried.

#11. Consider, discuss and/or take possible action on the request for the dis-annexation of 4.81 acres owned by Clayton Lee Jr., Grady Lee, and Rachel Gottlieb

The motion to deny the request submitted was made by Councilman Scott Essmeier. The motion was seconded by Councilman Mark Kroll, motion carried. City Attorney Leonard Schneider recommended the city send a letter denying the request for the reasons that it was not properly submitted in accordance with the Texas Local Government Code Section 43.141.

#12. Consider, discuss and/or take possible action on seeking legal advice regarding a waiver of liability for flood damage construction done without inspections (Vera Craig, Mayor)

The motion to send out estimated for estimated damage was made by Councilman Scott Essmeier. The motion was seconded by Councilman TJ Mulhern, motion carried.

#13. Consider, discuss and/or take possible action on seeking legal advice regarding recommended electrical work not being done on flood damaged homes (Vera Craig, Mayor)

The motion to approve a waiver of liability, to be drafted by the City Attorney, for residents who have progressed in their construction without inspections, was made by Councilman Scott Essmeier. The motion was seconded by Councilman TJ Mulhern, motion carried. Councilman Mark Kroll abstained from voting.

#14. Consider and discuss the options for flood damage repairs to the Civic Building

No action was taken on this item.

#15. Consider, discuss and/or take possible action on evidence disposal

Chief Rene Silva reported issues with the evidence room and case records. Mayor Craig asked for a timeline to resolve the property room issues. The Chief reported he did not have a time line for a resolution. He reported 6 cases were cleared and asked for clearance to destroy/sell the guns that were cleared. The motion to destroy the weapons was made by Councilman Mark Kroll. The motion was seconded by Councilman Scott Essmeier. The motion did not

carry. A motion to look at options for selling the weapons was made by Councilman TJ Mulhern. The motion was seconded by Councilman Brent Purser, motion carried. Councilman Mark Kroll was opposed.

#16. Item of Community Interest – (Hear announcements concerning items of community interest from the Mayor, Councilmembers, and City staff for which no action will be discussed or taken.)

Chief Rene Silva announced a First Responders food drive for Mission Northeast will be held Saturday, May 4<sup>th</sup> 2018. Donations can be dropped at Mission Northeast in New Caney. No other announcements were made.

#17. Consider, discuss and/or take possible action on the proposals submitted for the improvement to the Venus drainage ditch (Vera Craig, Mayor)

The motion to approve option #1 was made by Councilman Mark Kroll. The motion was seconded by Councilman TJ Mulhern, motion carried. Councilwoman Debbie Lawson was opposed.

#18. Closed Executive Session in Accordance with the Open Meetings Act TEX. GOV'T CODE 551.074 – To discuss personnel matters -

Council went in to closed session at 8:30 p.m.

(A) – to deliberate the appointment, employment, evaluation, reassignment, duties, discipline and or dismissal of a public officer or employee – William Allen, Anthony Brigham, Claude Miller, Rene Silva

#19. Reconvene and take possible action

Council reconvened in to open session at 9:40 p.m. The motion to hire Officers William Allen, Anthony Brigham and Claude Miller, contingent on a 6-month probation and at the budgeted salary, was made by Councilman Scott Essmeier. The motion was seconded by Councilwoman Debbie Lawson, motion carried.

#20. Adjourn

The motion to adjourn the meeting at 9:43 p.m. was made by Councilman Scott Essmeier. The motion was seconded by Councilwoman Debbie Lawson, motion carried.

