

THE CITY OF WOODBRANCH VILLAGE
SPECIAL MEETING MINUTES
NOVEMBER 17, 2020

The City of Woodbranch Village council met in a special meeting at 7:00 p.m., Tuesday, November 17, 2020, in the City Hall Building at 58A Woodbranch Drive, New Caney, Texas, 77357. The special meeting was called to order at 7:00 p.m. by Mayor Mike Tyson. Roll call showed as being present Councilman Jim Beard, Councilwoman Trisha Marie Cranney, Councilwoman Nancy Mulhern, Mayor Mike Tyson, Councilwoman Annette Dobson and Councilwoman Carey Porter. City Secretary Charlotte Smith was present to take the minutes of the meeting. Councilwoman Mulhern led the meeting with a prayer, followed by the pledge of allegiance to the flag.

SPECIAL MEETING (7:00 P.M.)

The special meeting was opened at 7:00 p.m.

#5. James Metts – Precinct 4 Commissioner to give updated information on ongoing and future projects in the County
Representatives from Precinct 4 Commissioner's office reported the filing of a flood mitigation grant, in the amount of 38 million, to de-snag Peach Creek, White Oak Creek, East Fork Creek and Caney Creek to get water flowing South and various other future projects in the County.

#6. Sign in Sheet

No names appeared on the sign in sheet.

#7. Consider, discuss and/or take possible action on Ordinance 298-2020 – an ordinance of the City of Woodbranch Village, Texas, affirming a vacancy for position number 5 for the City Council of the City of Woodbranch Village Texas; providing a severability clause; and providing an effective date (Mike Tyson, Mayor)

The motion to approve the ordinance was made by Councilman Jim Beard, Jr. The motion was seconded by Councilwoman Nancy Mulhern, motion carried.

#8. Consider, discuss and/or take possible action to fill Council Position 5 by appointment

The motion to appoint Carey Porter, to Council Position 5, was made by Councilman Jim Beard, Jr. The motion was seconded by Councilwoman Nancy Mulhern, motion carried. Councilwoman Carey Porter abstained.

#9. Swear in and seat Council Position 5

City Secretary Charlotte Smith administered the Oath of Office to Councilwoman Carey Porter and Councilwoman Porter was seated.

#10. Consider, discuss and/or take possible action on Ordinance 299-2020 – an ordinance of the City of Woodbranch Village, Texas, declaring a vacancy for position number 4 for the City Council of the City of Woodbranch Village Texas; providing a severability clause; and providing an effective date (Mike Tyson, Mayor)

The motion to approve the ordinance was made by Councilman Jim Beard, Jr. The motion was seconded by Councilwoman Trisha Marie Cranney, motion carried.

#11. Consider, discuss and/or take possible action to fill Council Position 4 by appointment

The motion to appoint Annette Dobson, to Council Position 4, was made by Councilman Jim Beard, Jr. The motion was seconded by Councilwoman Trisha Marie Cranney, motion carried. Councilwoman Annette Dobson abstained.

#12. Swear in and seat Council Position 4

City Secretary Charlotte Smith administered the Oath of Office to Councilwoman Anette Dobson and Councilwoman Dobson was seated.

#13. Swear in and seat Council Position 2 – Trisha Marie Cranney

City Secretary Charlotte Smith administered the Oath of Office to Councilwoman Trisha Marie Cranney and Councilwoman Cranney was seated.

CONSENT AGENDA

#14. Approve Minutes from the October 22, 2020 – Regular Meeting

Copies of the minutes are on file in the City Secretary's office.

#15. Approve Financial Statement General Fund – October 2020

Copies of this statement are on file in the City Secretary's office.

#16. Approve Financial Statement Water & Sewer Fund – October 2020

Copies of this statement are on file in the City Secretary's office.

#17. Approve Financial Statement Debt Service – October 2020

Copies of this statement are on file in the City Secretary's office.

#18. Approve Bills for the General Fund – November 2020

Copies of the bills are on file in the City Secretary's office.

#19. Approve Bills for the Water & Sewer Fund – November 2020

Copies of the bills are on file in the City Secretary's office.

#20. Approve Bills for the Debt Service Fund – November 2020

Copies of the bills are on file in the City Secretary's office.

#21. Approve the Ground Storage Progress Report – October 2020

Copies of this report are on file in the City Secretary's office.

#22. Approve the Court Activity Report – October 2020

Copies of this report are on file in the City Secretary's office.

#23. Approve the Police Activity Report – October 2020

Copies of this report are on file in the City Secretary's office.

#24. Road & Ditch, Bureau Veritas & Storm Water Management Report – October 2020

Copies of these reports are on file in the City Secretary's office.

The motion to approve items 14, 15, 16, 17, 18, 19, 20, 21, 22, 23 and 24 made by Councilwoman Dobson. The motion was seconded by Councilman Beard, motion carried.

#25. Operator's Report – October 2020

Copies of this report are on file in the City Secretary's office. The motion to approve the report, as submitted, was made by Councilwoman Mulhern. The motion was seconded by Councilwoman Dobson, motion carried.

#26. Consider, discuss and/or take possible action on Resolution 1119-2020 – a resolution adopting the attached financial policies and procedures in connection with the City of Woodbranch Village, Texas, participation in Federally funded Community Development Block Grant projects and adherence to the regulations described therein (Mike Tyson, Mayor)

The motion to approve the resolution was made by Councilman Beard. The motion was seconded by Councilwoman Dobson, motion carried.

#27. Consider, discuss and/or take possible action on Ordinance 300-2020 – an ordinance repealing ordinance numbers 29, 38 and 72 of the City of Woodbranch Village, Texas, and being an ordinance providing limitations on the weight of motor vehicles operated upon city streets; prohibiting the operation of certain motor vehicles upon city streets; providing for permits for overweight vehicles; designating truck routs; containing other provisions relating to the subject; providing a penalty of an amount not to exceed \$500 for each violation of any provision hereof; providing for repeal of conflicting ordinances or parts thereof (Mike Tyson, Mayor)

No action was taken on this item.

#28. Consider, discuss and/or take possible action on the bids submitted for a new patrol car for the police department
The motion to approve the bid, for \$42,588.00, was made by Councilwoman Dobson. The motion was seconded by Councilman Beaird, motion carried.

#29. Closed Executive Session in Accordance with the Open Meetings Act TEX. GOV'T CODE 551.074 – To discuss personnel matters – interview potential candidate for the full time Patrol Officer position – Andre Hines
Council went in to closed session at 7:40 p.m.

(A) - to deliberate the appointment, employment, evaluation, reassignment, duties, discipline and or dismissal of a public officer or employee

#30. Reconvene and take possible action

Council reconvened in to open session at 7:59 p.m.

The motion to hire Andre Hines, contingent on a 3-month probation, was made by Councilwoman Dobson. The motion was seconded by Councilwoman Cranney, motion carried.

#31. Items of Community Interest - (Hear announcements concerning items of community interest from the Mayor, Councilmembers and City Staff for which no action will be discussed or taken.)

City Secretary Charlotte Smith announced a possible \$350,000 grant opportunity, with a 10% grant match, in the upcoming year. The applications are due in May of 2021. To qualify the proposed project would need to serve low to moderate income families within the city. Councilwoman Dobson has agreed to assist with the grant process.

Mayor Tyson announced the Commissioner's office had completed the work order from 2018. He reported we have not received an invoice for the work completed and he plans on getting with Councilman Beaird to survey the city for the next project.

No other announcements were made.

#32. Adjourn

The motion to adjourn the meeting at 8:04 p.m. was made by Councilman Beaird. The motion was seconded by Councilwoman Dobson, motion carried.

