

THE CITY OF WOODBRANCH VILLAGE
SPECIAL MEETING MINUTES
SEPTEMBER 23, 2020

The City of Woodbranch Village council met in a special meeting beginning at 7:00 p.m., Wednesday, September 23, 2020, in the City Hall Building at 58A Woodbranch Drive, New Caney, Texas, 77357. The meeting was called to order at 7:00 p.m. Roll Call showed as being present Councilman Jim Beard, Councilwoman Trisha Marie Cranney, Councilwoman Nancy Mulhern, Mayor Mike Tyson, City Attorney Leonard Schneider and Councilwoman Annette Dobson. City Secretary Charlotte Smith was present to take the minutes of the meeting. Councilwoman Mulhern led the meeting with a prayer, followed by the pledge of allegiance to the flag.

SPECIAL MEETING (7:00 P.M.)

#5. Sign in Sheet

No names appeared on the sign in sheet.

#6. CONSENT AGENDA

#7. Approve Minutes from the August 25, 2020 – Special Meeting & Public Hearing

Copies of the minutes are on file in the City Secretary's office.

#8. Approve Minutes from the August 27, 2020 – Regular Meeting

Copies of the minutes are on file in the City Secretary's office.

#9. Approve Minutes from the September 10, 2020 – Special Meeting

Copies of the minutes are on file in the City Secretary's office.

#10. Approve Financial Statement General Fund – August 2020

Copies of this statement are on file in the City Secretary's office.

#11. Approve Financial Statement Water & Sewer Fund – August 2020

Copies of this statement are on file in the City Secretary's office.

#12. Approve Financial Statement Debt Service – August 2020

Copies of this statement are on file in the City Secretary's office.

#13. Approve Bills for the General Fund – September 2020

Copies of the bills are on file in the City Secretary's office.

#14. Approve Bills for the Water & Sewer Fund – September 2020

Copies of the bills are on file in the City Secretary's office.

#15. Approve Bills for the Debt Service Fund – September 2020

Copies of the bills are on file in the City Secretary's office.

#16. Approve the Ground Storage Progress Report – August 2020

Copies of this report are on file in the City Secretary's office.

#17. Approve the Court Activity Report – August 2020

Copies of this report are on file in the City Secretary's office.

#18. Approve the Police Activity Report – August 2020

Copies of this report are on file in the City Secretary's office.

#19. Road & Ditch, Bureau Veritas & Storm Water Management Report – August 2020

Copies of these reports are on file in the City Secretary's office.

The motion to approve items 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18 and 19 was made by Councilwoman Cranney. The motion was seconded by Councilwoman Mulhern, motion carried.

#20. Operator's Report – August 2020

Copies of this report are on file in the City Secretary's office. The motion to approve the report, as submitted, was made by Councilwoman Mulhern. The motion was seconded by Councilwoman Cranney, motion carried.

#21. Consider, discuss and/or take possible action on Ordinance 296-2020 - an ordinance of the city declaring unopposed candidates in the November 3, 2020 regular city election to office; canceling the election; providing a severability clause; and providing an effective date (Leonard Schneider, City Attorney)

The motion to approve the ordinance was made by Councilwoman Mulhern. The motion was seconded by Councilwoman Dobson, motion carried.

#22. Consider and/or take possible action on the appointment of a Mayor Pro Tem

The motion to appoint Councilwoman Mulhern was made by Councilman Beaird. The motion was seconded by Councilwoman Dobson, motion carried.

#23. Consider, discuss and/or take possible action to fill the vacancy in Council Position 5 by appointment

The motion to appoint applicant Carey Porter was made by Councilwoman Cranney. The motion was seconded by Councilwoman Mulhern, motion carried. City Secretary, Charlotte Smith administered the Oath of Office and Councilwoman Porter was seated.

#24. Consider and discuss amendments to Ordinance 228 – an ordinance of the City of Woodbranch Village, Texas relating to the operation of golf carts on public streets and roads within the city limits; providing exceptions; providing penalties for violation of the ordinances not less than \$50.00 or to exceed \$500.00; providing for severability; and providing an effective date and providing for enforcement (Mike Tyson, Mayor)

No action was taken on this item.

#25. Consider, discuss and/or take possible action on the procurement policy applicable to all procurements made with Federal funds, pertaining to the Community Development Block Grant Program (CDBG) (Mike Tyson, Mayor)

The motion to adopt the procurement policy presented was made by Councilwoman Dobson. The motion was seconded by Councilman Beaird, motion carried.

#26. Consider, discuss and/or take possible action on Proclamation 0923-2020 – a proclamation of the City Council of the City of Woodbranch Village, Texas, to proclaim April as Fair Housing Month in the City of Woodbranch Village, pertaining to the Community Development Block Grant Program (CDBG) (Mike Tyson, Mayor)

The motion to adopt the proclamation presented was made by Councilman Beaird. The motion was seconded by Councilwoman Dobson, motion carried.

#27. Consider, discuss and/or take possible action on Resolution 0923-2020 – a resolution adopting the attached policies in connection with the City of Woodbranch Village, Texas, participation in Federally funded Community Development Block Grant projects and adherence to the regulations described therein (Mike Tyson, Mayor)

The motion to adopt the resolution presented was made by Councilwoman Mulhern. The motion was seconded by Councilwoman Dobson, motion carried.

#28. Item of Community Interest – (Hear announcements concerning items of community interest from the Mayor, Councilmembers, and City staff for which no action will be discussed or taken.)

City Secretary Charlotte Smith thanked Councilwoman Dobson and Councilwoman Porter for their applications to fill vacancies on Council and further stated the City appreciated the donation of their time and offered her assistance should they have any questions.

Mayor Tyson gave updates on the drainage project.

No other announcements were made.

#29. Adjourn

The motion to adjourn the meeting at 7:41 p.m. was made by Councilman Beard. The motion was seconded by Councilwoman Dobson, motion carried.