

THE CITY OF WOODBRANCH VILLAGE
REGULAR MEETING
January 23,2025

The City of Woodbranch Village council met in a regular meeting at 6:00 P.M., Thursday, January 23, 2025, in the City Hall Building at 58A Woodbranch Drive, New Caney, Texas, 77357. The regular meeting was called to order at 6:00 PM by Mayor Mike Tyson. Roll call showed as being present Councilman Scottie Garner, Councilwoman Stacey Shipley, City Administrator Charlotte Smith, Mayor Mike Tyson, City Attorney Leonard Schnieder, Councilwoman Nancy Mulhern and Councilman James Mulkey. Councilman Kevin Johnson was not in attendance. City Secretary Debra Wildblood was present to take minutes of the meeting. Councilwoman Mulhern led the meeting with a prayer, followed by the pledge of allegiance to the flag.

REGULAR MEETING (6:00 P.M.)

The regular meeting was opened at 6:00 P.M.

#5. Sign In Sheet

No names appeared on the Sign in Sheet

CONSENT AGENDA

#6. Approve Minutes from the December 19, 2024 – Regular Meeting

Copies of the minutes are on file in the City Secretary's office.

#7. Approve Financial Statement for General Funds – December 2024

Copies of the statement are on file in the City Secretary's office.

#8. Approve Financial Statement for Water & Sewer Fund – December 2024

Copies of the statement are on file in the City Secretary's office.

#9. Approve Financial Statement for Debt Service Fund – December 2024

Copies of the statement are on file in the City Secretary's office.

#10. Approve Bills General Fund – January 2025

Copies of the bills are on file in the City Secretary's office.

#11. Approve Bills Water & Sewer Fund – January 2025

Copies of the bills are on file in the City Secretary's office.

#12. Approve Bills Debt Service Fund – January 2025

Copies of the bills are on file in the City Secretary's office

#13. Approve the Court Activity Report – December 2024

Copies of this report are on file in the City Secretary's office.

#14. Approve the Road & Ditch and Storm Water Management Report – December 2024

Copies of these reports are on file in the City Secretary's office.

#15. Approve the Permit Activity Report – December 2024

Copies of this report are on file in the City Secretary's office.

#16. Approve the Nuisance and Abatement Activity Report – December 2024

Copies of this report are on file in the City Secretary's office.

The motion to approve items 6, 7, 8, 9, 10, 11, 12, 13, 14, 15 and 16 was made by Councilman Garner. The motion was seconded by Councilwoman Shipley, motion carried.

COUNCIL TO CONSIDER, DISCUSS, AMEND, ACTION, AND/OR APPROVE MONTHLY REPORT FROM THE FOLLOWING;

Approve the Police Activity Report – December 2024

The report was given by Chief Singleton. Councilman Garner has requested a report to show the difference between patrolled hours vs stationary hours.

Copies of this report are on file in the City Secretary's Office. The motion to approve the Police Activity Report was made by Councilman Garner. The motion was seconded by Councilwoman Shipley, motion carried.

Operator's Report – December 2024

The report was given by Jacob Williams. Councilwoman Mulhern has requested a breakdown of work orders be included in the reports. Mr. Williams has stated that the breakdown will be included in future reports.

Copies of this report are on file in the City Secretary's office. The motion to Approve the Operator's Report was made by Councilwoman Mulhern. The motion was seconded by Councilman Mulkey, motion carried.

#17. Consider, discuss and/or take possible action on the bid(s) submitted for the repair/replacement of the submersible motor for water well #2 (Mike Tyson, Mayor)

The motion to accept the bid submitted by C&C Water Services was made by Councilman Garner. The motion was seconded by Councilwoman Mulhern, motion carried.

#18. Jose Contreras – resident to request an extension to the variance granted by City Council, during the August 8, 2024 Special Meeting, to Ordinance 246-2015, Section 7-C regarding the prohibition of recreational vehicles from being used as permanent or temporary dwelling in the city (Mike Tyson, Mayor)

The motion to approve the request for an extension, contingent upon permits being pulled and construction beginning within the 180-day period was made by Councilman Garner. The motion was seconded by Councilwoman Mulhern, motion carried.

#19. Consider, discuss and/or take possible action on any application submitted and/or reposting request for applications for banking depository services (Mike Tyson, Mayor)

The motion to accept the application submitted by Southside Bank for banking depository services was made by Councilman Garner. The motion was seconded by Councilwoman Shipley, motion carried.

#20. Consider, discuss and/or take possible action on any proposal submitted and/or reposting request for qualifications for Professional Engineering Services (Mike Tyson, Mayor)

The motion to accept the proposal submitted by LightPoint Engineering for Professional Engineering Services was made by Councilwoman Mulhern. The motion was seconded by Councilman Garner, motion carried.

#21. Consider, discuss and/or take possible action on adopting a process for staff to follow for dealing with dangerous and blighted structures within the city limits (Mike Tyson, Mayor)

No action was taken at this time.

#22. Consider, discuss and/or take possible action on Resolution 0123-2025 – a resolution approving the submission of a Mobility Project grant application to the Office of the Governor (Mike Tyson, Mayor)

The motion to approve Resolution 0123-2025 was made by Councilman Garner. The motion was seconded by Councilwoman Shipley, motion carried.

#23. Closed Executive Session in Accordance with the Open Meetings Act TEX. GOV'T CODE 551.074 – to deliberate the appointment, employment, evaluation, reassignment, duties, discipline and or dismissal of a public officer or employee; Chief Andre Singleton, Officer Joseph Shriver and Officer Randall Blackketter

Council went into closed session at 6:41 PM

#24. Reconvene and take possible action

Council reconvened into open session at 7:31 PM.

The motion to accept Officer Joseph Shriver's resignation effective immediately was made by Councilman Garner. The motion was seconded by Councilwoman Mulhern, motion carried.

#25. Mayor's comments on infrastructure, city budget and grant opportunities.

Mayor Tyson had no comments.

#26. Item of Community Interest – (Hear announcements concerning items of community interest from the Mayor, Councilmembers, and City staff for which no action will be discussed or taken.

City Administrator announced that there will be a meet and greet on January 29, 2025 for Elected Officials. All Councilmembers are encouraged to go.

27. Adjourn

The motion to adjourn was made at 7:36 PM by Councilman Garner. The motion was seconded by Councilwoman Mulhern, motion carried.