

THE CITY OF WOODBRANCH VILLAGE
SPECIAL MEETING
December 19,2024

The City of Woodbranch Village council met in a special meeting at 6:00 P.M., Thursday, December 19, 2024, in the City Hall Building at 58A Woodbranch Drive, New Caney, Texas, 77357. The special meeting was called to order at 6:00 P.M. by Mayor Mike Tyson. Roll call showed as being present Councilman Scottie Garner, Councilwoman Stacey Shipley, City Administrator Charlotte Smith, Mayor Mike Tyson, City Attorney Leonard Schneider, Councilwoman Nancy Mulhern and Councilman James Mulkey. Councilman Kevin Johnson was not in attendance. City Secretary Debra Wildblood was present to take minutes of the meeting. Councilwoman Nancy Mulhern led the meeting with a prayer, followed by the pledge of allegiance to the flag.

SPECIAL MEETING (6:00 P.M.)

The special meeting was opened at 6:00 P.M.

#5. Sign In Sheet

No names appeared on the Sign in Sheet

CONSENT AGENDA

#6. Approve Minutes from the November 14, 2024 – Special Meeting

Copies of the minutes are on file in the City Secretary's office.

#7. Approve Minutes form the November 21, 2024 – Regular Meeting

Copies of the minutes are on file in the City Secretary's office.

#8. Approve Financial Statement for General Funds – November 2024

Copies of the statement are on file in the City Secretary's office.

#9. Approve Financial Statement for Water & Sewer Fund – November 2024

Copies of the statement are on file in the City Secretary's office.

#10. Approve Financial Statement for Debt Service Fund – November 2024

Copies of the statement are on file in the City Secretary's office.

#11. Approve Bills General Fund – December 2024

Copies of the bills are on file in the City Secretary's office.

#12. Approve Bills Water & Sewer Fund – December 2024

Copies of the bills are on file in the City Secretary's office

#13. Approve Bills Debt Service Fund – December 2024

Copies of the bills are on file in the City Secretary's office.

#14. Approve the Court Activity Report – November 2024

Copies of this report are on file in the City Secretary's office.

#15. Approve the Road & Ditch and Storm Water Management – November 2024

Copies of these reports are on file in the City Secretary's office.

#16. Approve the Permit Activity Report – November 2024

Copies of this report are on file in the City Secretary's office.

#17. Approve the Nuisance and Abatement Activity Report – November 2024

Copies of this report is on file in the City Secretary's office.

The motion to approve items 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16 and 17 was made by Councilman Garner. The motion was seconded by Councilwoman Mulhern, motion carried.

COUNCIL TO CONSIDER, DISCUSS, AMEND, ACTION, AND/OR APPROVE MONTHLY REPORT FROM THE FOLLOWING;

Approve the Police Activity Report – November 2024

The report was given by Chief Singleton. Councilman Garner asked if all 911 calls were from within the City. Chief Singleton responded that yes, all calls were from within the City.

Copies of this report are on file in the City Secretary's Office. The motion to approve the Police Activity Report was made by Councilman Garner. The motion was seconded by Councilwoman Mulhern, motion carried.

Operator's Report – October 2024

The report was given by Michelle Giacona. Copies of this report are on file in the City Secretary's office.

Operator's Report – November 2024

The report was given by Michelle Giacona. City Administrator Smith asked if H2O anticipates the higher monthly cost to begin to level out since the most immediate issues have been addressed? Michelle stated that the city should start to see it begin to taper off.

Copies of both reports are on file in the City Secretary's office. The motion to accept both reports was made by Councilman Garner. The motion was seconded by Councilwoman Mulhern, motion carried.

#18. Consider, discuss and/or take possible action on any application submitted and/or reposting request for applications for banking depository services (Mike Tyson, Mayor)

The motion to repost was made by Councilman Garner. The motion was seconded by Councilman Mulkey, motion carried.

#19. Consider discuss and/or take possible action to authorize staff to issue a Request for Qualifications for Professional Engineering Services (Mike Tyson, Mayor)

The motion to publish the Request for Qualifications for Professional Engineering Services was made by Councilman Garner. The motion was seconded by Councilman Mulkey, motion carried.

#20. Consider, discuss and/or take possible action on the appointment of a Mayor Pro Tem (Mike Tyson, Mayor)

The motion that Councilwoman Mulher continue as Mayor Pro Tem was made by Councilwoman Shipley. The motion was seconded by Councilman Garner, motion carried.

#21. Consider, discuss and/or take possible action on Resolution 1219-2024 a resolution approving the submission of a vote(s) for the candidate(s) to serve the Montgomery Central Appraisal District's Board of Directors (Mike Tyson, Mayor)

No action was taken.

#22. Consider, discuss and/or take action on the proposal submitted for Flock Safety – integrated public safety platform that detects, centralizes and decodes actionable evidence to increase safety, improve efficiency and connect the community (Mike Tyson, Mayor)

The motion to accept the proposal from Flock and direct the Mayor to enter into a contract was made by Councilman Garner. The motion was seconded by Councilwoman Shipley, motion carried.

#23. Closed Executive Session in Accordance with the Open Meetings Act TEX. GOV'T CODE 551.074 – to deliberate the appointment, employment, evaluation, reassignment, duties, discipline and or dismissal of a public officer or employee; for the purpose of interviewing potential Reserve Officer Alvarado Alvino Jr.
Council went into closed session at 6:27 PM

#24. Reconvene and take possible action.

Council reconvened into open session at 6:56 PM. The motion to hire Reserve Officer Alvarado Alvino Jr. contingent upon a 90-day probation period was made by Councilman Garner. The motion was seconded by Councilwoman Shipley, motion carried.

#25. Mayor's comments on infrastructure, city budget and grant opportunities.

Mayor Tyson had no comments.

#26. Item of Community Interest – (Hear announcements concerning items of community interest from the Mayor, Councilmembers and City staff for which no action will be discussed or taken.

City Administrator Smith advised that the City will begin to focus of the following projects: working on a contract for a maintenance worker, auctioning the Tahoe, gathering information and needed steps for a sewer treatment plant and a new water well.

#27. Adjourn

The motion to adjourn was made at 7:04 PM by Councilman Garner. The motion was seconded by Councilman Mulkey, motion carried.