

THE CITY OF WOODBRANCH VILLAGE
SPECIAL MEETING MINUTES
MAY 20, 2020

The City of Woodbranch Village council met in a special meeting at 7:00 p.m., Wednesday, May 20, 2020, in the City Hall Building at 58A Woodbranch Drive, New Caney, Texas, 77357. The special meeting was called to order at 7:00 p.m. by Mayor Mike Tyson. Roll call showed as being present Councilwoman Trisha Marie Cranney, Councilwoman Nancy Mulhern, Mayor Mike Tyson, City Attorney Leonard Schneider, Councilman Brent Purser and Councilman Clay Dean. Councilman Jim Beard, Jr. was not in attendance. City Secretary Charlotte Smith was present to take the minutes of the meeting. Councilman Clay Dean led the meeting with a prayer.

SPECIAL MEETING (7:00 P.M.)

#5. Sign in Sheet

No names appeared on the sign in sheet.

#6. CONSENT AGENDA

#a. Approve Minutes from the April 23, 2020 – Regular Meeting

Copies of the minutes are on file in the City Secretary's office.

#b. Approve Financial Statement General Fund – April 2020

Copies of this statements are on file in the City Secretary's office.

#c. Approve Financial Statement Water & Sewer Fund – April 2020

Copies of this statements are on file in the City Secretary's office.

#d. Approve Financial Statement Debt Service – April 2020

Copies of this statements are on file in the City Secretary's office.

#e. Approve Bills for the General Fund – May 2020

Copies of these bills are on file in the City Secretary's office.

#f. Approve Bills for the Water & Sewer Fund – May 2020

Copies of these bills are on file in the City Secretary's office.

#g. Approve Bills for the Debt Service Fund – May 2020

Copies of these bills are on file in the City Secretary's office.

#h. Approve the Ground Storage Progress Report – April 2020

Copies of this report are on file in the City Secretary's office.

#i. Approve the Court Activity Report – April 2020

Copies of this report are on file in the City Secretary's office.

#j. Approve the Police Activity Report – April 2020

Copies of this report are on file in the City Secretary's office.

#k. Approve the Road & Ditch, Bureau Veritas & Storm Water Management Report – April 2020

Copies of these reports are on file in the City Secretary's office.

The motion to approve items a, b, c, d, e, f, g, h, i, j and k was made by Councilwoman Cranney. The motion was seconded by Councilwoman Mulhern, motion carried

#7. Operator's Report April 2020

Copies of this report are on file in the City Secretary's office.

The motion to approve the operator's report, as submitted, was made by Councilman Dean. The motion was seconded by Councilwoman Cranney, motion carried.

Councilman Dean asked Inframark to provide an update on the disconnection of utilities at substantially damaged structures. Inframark reported they were in the process of identifying each structure and verifying usage.

Inframark notified council of the loss in pressure to well #1 and asked if the City would like to have the well pulled for inspection. Council instructed Inframark not to pull the well for inspection since the new pump station and ground storage would improve the situation once completed. No action was taken on well #1.

#8. Debbie Kirkham-Young, Weaver and Tidwell, LLP - Annual audit review FYE2019

Mrs. Kirkham-Young presented the annual audit review findings for FYE2019. The motion to approve the audit review was made by Councilman Dean. The motion was seconded by Councilwoman Mulhern, motion carried.

#9. Ryan Morris – resident requesting a variance to Section IV of Ordinance 206 regarding changes in building plans and Section VII prohibiting a solid board fence to be erected from the front building line to the front property line

The motion to deny the variance, and have the resident resubmit plans, was made by Councilman Dean. The motion was seconded by Councilwoman Cranney, motion carried.

#10. David Foster – property owner requesting a variance to Ordinance 239-2015- adopting the 2012 International Residential Code - regarding an extension to his expired remodel permit due to natural disasters affecting the remodeling process

The motion to deny the variance, and have the owner reapply for a permit, was made by Councilman Dean. The motion was seconded by Councilwoman Cranney, motion carried.

#11. David Foster – property owner requesting a variance to Ordinance 169 – amending Section V of Ordinance 158 - prohibiting the use of stucco

The motion to table this item, until we heard back from Bureau Veritas/FEMA regarding whether it would be allowable in an area prone to flood, was made by Councilwoman Cranney. The motion was seconded by Councilman Dean, motion carried.

#12. Melba Knobloch – resident requesting a variance to Section 3 of Ordinance 145 – establishing minimum storm drainage driveway crossing culvert construction requirements

The motion to deny the variance, and write a letter to the resident stating the reasons, was made by Councilwoman Mulhern. The motion was seconded by Councilwoman Cranney, motion carried.

#13. Consider, discuss and/or take possible action on the adoption of Ordinance 289-2020 – an ordinance by the City of Woodbranch Village, Texas, designating the placement of “stop signs” at locations within the city limits of the City of Woodbranch Village; providing the locations of the aforementioned signs; containing other provisions relating to the subject; providing penalties for violations of the signs; and providing for repeal of conflicting ordinances or parts thereof (Mike Tyson, Mayor)

The motion to go in to closed executive session, in Accordance with Texas Government Code Section 551.071 – Consultation with Attorney, was made by Councilman Dean. The motion was seconded by Councilwoman Mulhern, motion carried

Council went in to closed session at 8:22 p.m.

Council reconvene to regular session at 8:26 p.m. No action was taken on the closed executive session.

The motion to approve option 1, with an amendment to Section 3 as follows;

- (A) placing a “stop sign” on the east side of the street on Sable Drive at the intersection of Sable Drive and Seabiscuit Boulevard and omitting Section 3(D), calling for a “stop sign” to be placed on the north side of the street on Gallant Fox Way at the intersection of Gallant Fox Way and Linnwood Drive, altogether

was made by Councilman Dean. The motion was seconded by Councilwoman Cranney, motion carried.

#14. Consider, discuss and/or take possible action on the enforcement of Ordinance 280-2019 – nuisance and abatement and addressing the abandoned structures within the city limits (Mike Tyson, Mayor)

No action was taken on this item.

#15. Consider, discuss and/or take possible action on the Venus ditch drainage project, damage in resident Steve Eychner’s back yard because of the Venus ditch and discuss the concrete flume that drains in to the Venus ditch in Woodway Forest (Clay Dean, Councilman)

No action was taken on this item.

#16. Item of Community Interest - (Hear announcements concerning items of community interest from the Mayor, Councilmembers and City Staff for which no action will be discussed or taken.)

No announcements were made.

#17. Adjourn

The motion to adjourn the meeting at 8:53 p.m. was made by Councilwoman Mulhern. The motion was seconded by Councilman Dean, motion carried.