

THE CITY OF WOODBRANCH VILLAGE
SPECIAL MEETING
October 3,2024

The City of Woodbranch Village council met in a special meeting at 6:00 P.M., Thursday, October 3, 2024, in the City Hall Building at 58A Woodbranch Drive, New Caney, Texas, 77357. The special meeting was called to order at 6:01 P.M. by Mayor Mike Tyson. Roll call showed as being present Councilman Scottie Garner, Councilman Kevin Johnson, City Administrator Charlotte Smith, Mayor Mike Tyson, Councilwoman Nancy Mulhern and Councilwoman Carey Porter. Councilwoman Trisha Marie Cranney and City Attorney Leonard Schneider were not in attendance. City Secretary Debra Wildblood was present to take minutes of the meeting. Councilwoman Nancy Mulhern led the meeting with a prayer, followed by the pledge of allegiance to the flag.

SPECIAL MEETING (6:00 P.M.)

The special meeting was opened at 6:01 P.M.

#5. Sign In Sheet

No names appeared on the sign in sheet

CONSENT AGENDA

#6. Approve Minutes from the August 27, 2024 – Special Meeting and Public Hearing

Copies of the minutes are on file in the City Secretary's office.

#7. Approve Minutes from the August 29, 2024 Special Meeting

Copies of the minutes are on file in the City Secretary's office.

#8. Approve Financial statement for General Fund – August 2024

Copies of the statement are on file in the City Secretary's office.

#9. Approve Financial Statement for Water & Sewer Funds – August 2024

Copies of the statement are on file in the City Secretary's office.

#10. Approve Financial Statement for Debt Service Fund – August 2024

Copies of the statement are on file in the City Secretary's office.

#11. Approve Bills General Fund – September 2024

Copies of the bills are on file in the City Secretary's office.

#12. Approve Bills Water and Sewer Fund – September 2024

Copies of the bills are on file in the City Secretary's office

#13. Approve Bills Debt Service Fund – September 2024

Copies of the bills are on file in the City Secretary's office.

#14. Approve the Court Activity Report – August 2024

Copies of this report is on file in the City Secretary's office.

#15. Approve Road & Ditch Report and Storm Water Management Report – August 2024

Copies of these reports are on file in the City Secretary's office.

#16. Approve the Building Permit Activity Report – August 2024

Copies of this report are on file in the City Secretary's office.

#17. Approve the Nuisance and Abatement Activity Report – August 2024

Copies of this report are on file in the City Secretary's office.

The motion to approve items 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16 and 17 was made by Councilman Garner. The motion was seconded by Councilwoman Porter, motion carried.

COUNCIL TO CONSIDER, DISCUSS, AMEND, ACTION, AND/OR APPROVE MONTHLY REPORT FROM THE FOLLOWING;

Approve the Police Activity Report – August 2024

Officer Joseph Shriver gave the report. Copies of this report are on file in the City Secretary's office. The motion to approve the report was made by Councilman Garner. The motion was seconded by Councilwoman Mulhern, motion carried.

Operator's Report – August 2024

Jacob Williams gave the report. Copies of this report are on file in the City Secretary's office. The motion to approve the report was made by Councilman Garner. The motion was seconded by Councilwoman Mulhern, motion carried.

#18. Closed Executive Session in Accordance with the Open Meetings Act Tex. Gov't Code 551.071 to receive legal advice on 322 Linnwood and the conflict with the deed restrictions for Section 6

Council went into closed session at 6:13 P.M.

#19. Reconvene and take possible action

Council reconvened at 6:30 P.M. and took no action.

#20. Consider, discuss and/or take possible action on the construction of a new home at 322 Linnwood, in Section 6, and the conflict with the deed restrictions for that section (Mike Tyson, Mayor)

Mayor Tyson advised Mr. Dean that Council cannot approve variances to deed restrictions and the property will need to be brought into compliance. Council will grant 60 days to bring the property into compliance, Mr. Dean has been granted a 60-day extension on the permit to account for the days needed to gain compliance.

Mr. Dean addressed council and agreed to bring the property into compliance. Mr. Dean stated he had some issues with the permit process and the length of time to get his permit approved. The below items are what Mr. Dean listed as the problems he encountered.

1. States the permit was approved 15 days before he was told it was approved.
2. City didn't notify the electric company that electric was ready to be turned on.
3. Permit application packet gives incorrect information concerning the requirement for how high off the street home needs to be.
4. Given the wrong sewer layout information from the water company (H2O)

City Administrator Smith requested Mr. Dean send an email with his listed concerns for the City to review and investigate.

#21. Consider, discuss and/or take possible action to authorize staff to issue a Request for Application for Depository Banking Services (Mike Tyson, Mayor)

The motion to authorize staff to issue a Request for Application for Depository Banking Services was made by Councilman Garner. The motion was seconded by Councilwoman Mulhern, motion carried.

#22. Consider, discuss and/or take possible action on Resolution 1003-2024- of the City Council of the City of Woodbranch Village, Texas adopting a policy permitting the consideration of applications for primary depository bank services received from financial institutions that are not doing business within the municipal boundaries of the City (Mike Tyson, Mayor)

The motion to table this item, until further information is gathered, was made by Councilman Garner. The motion was seconded by Councilwoman Porter, motion carried.

#23. Consider, discuss and/or take possible action on the proposal submitted for the installation of temporary culverts (Mike Tyson, Mayor)

The motion to table this item, to make revisions to the proposed size of the culverts being used from 12 inch to the required 18 inch, was made by Councilman Garner. The motion was seconded by Councilwoman Mulhern, motion carried.

#24. Mayor's comments on infrastructure, city budget and grant opportunities.

Mayor Tyson made no comments.

#25. Item of Community Interest - (Hear Announcements concerning items of community interest from the Mayor, Councilmembers and City Staff for which no action will be discussed or taken.)

City Administrator Smith announced that RFA has been drafted, they are working on RFQ. Also working on a contract for a maintenance worker. Shopping for grants. City Administrator Smith also announced that she has been in contact with the Army Core of Engineers to remove the debris that is in the creek from the collapsed bridge.

#26. Adjourn

The motion to adjourn was made by Councilman Garner at 6:58 P.M. The motion was seconded by Councilwoman Mulhern, motion carried.