

THE CITY OF WOODBRANCH VILLAGE
REGULAR MEETING MINUTES
DECEMBER 19, 2019

The City of Woodbranch Village council met in a regular meeting at 7:00 p.m., Thursday, December 19, 2019, in the City Hall Building at 58A Woodbranch Drive, New Caney, Texas, 77357. The regular meeting was called to order at 7:02 p.m. by Mayor Mike Tyson. Roll call showed as being present Councilman Jim Beard, Jr., Councilwoman Trisha Marie Cranney, Councilwoman Nancy Mulhern, Mayor Mike Tyson, Councilman Brent Purser and Councilman Clay Dean. City Attorney, Leonard Schneider was not in attendance. City Secretary Charlotte Smith was present to take the minutes of the meeting. Councilman Clay Dean led the meeting with a prayer, followed by the pledge of allegiance to the flag.

REGULAR MEETING (7:00 P.M.)

#5. Sign in Sheet

No names appeared on the sign in sheet to discuss items on the agenda.

No names appeared on the sign in sheet to discuss items not on the agenda.

#6. CONSENT AGENDA

#a. Approve Minutes from the November 14, 2019 – Regular Meeting

Copies of the minutes are on file in the City Secretary's office.

#b. Approve Financial Statement General Fund – November 2019

Copies of this statement are on file in the City Secretary's office.

#c. Approve Financial Statement Water & Sewer Fund – November 2019

Copies of this statement are on file in the City Secretary's office.

#d. Approve Financial Statement Debt Service – November 2019

Copies of this statement are on file in the City Secretary's office.

#e. Approve Bills for the General Fund – November & December 2019

Copies of the bills are on file in the City Secretary's office.

#f. Approve Bills for the Water & Sewer Fund – November & December 2019

Copies of the bills are on file in the City Secretary's office.

The motion to approve items a, b, c, d, e and f was made by Councilman Brent Purser. The motion was seconded by Councilwoman Trisha Marie Cranney, motion carried.

#g. Approve Bills for the Debt Service Fund – November & December 2019

Copies of the bills are on file in the City Secretary's office.

#h. Approve the Ground Storage Progress Report – October & November 2019

Copies of this report are on file in the City Secretary's office.

#i. Approve the Court Activity Report – October & November 2019

Copies of this report are on file in the City Secretary's office.

#j. Approve the Police Activity Report – October & November 2019

Copies of this report are on file in the City Secretary's office.

#k. Approve the Road & Ditch, Bureau Veritas & Storm Water Management Report – October & November 2019

Copies of these reports are on file in the City Secretary's office.

The motion to approve items g, h, i, j and k was made by Councilwoman Nancey Mulhern. The motion was seconded by Councilman Jim Beard, Jr., motion carried.

#7. Operator's Report November & December 2019

Copies of these reports are on file in the City Secretary's office. The motion to approve the reports, as submitted, was made by Councilman Jim Beard, Jr. The motion was seconded by Councilwoman Trisha Marie Cranney, motion carried.

#8. Consider, discuss and/or take possible action on how to proceed with delinquent water and sewer bill for 104 White Oak North

After the City Secretary reported no history of illegal sewer usage and a brief discussion amongst Council, no action was taken on this item.

#9. Consider, discuss and/or take possible action on the Lilliput Section 1 development agreement regarding maintenance of streets and ditches (Mike Tyson, Mayor)

Mayor Tyson announced, after a conference call with the developer, it was decided the City will be sending a letter, to both the developer and the builder, to encourage them to clean out the ditches in Section 1. If they do not comply no permits for building, and no certificates of occupancy, will be issued. No action was taken on this item.

#10. Consider, discuss and/or take possible action on the Lilliput Section 2 elevations for lot drainage (Mike Tyson, Mayor)

Mayor Tyson stated there was an area, in Section 2, he was concerned about and asked the developer to reverify the elevations. The developer reshot the elevations, with laser levels, and they meet the County standards. Mayor Tyson reported he was satisfied with their findings. After a brief discussion amongst Council, Councilman Clay Dean made a motion that all future expenses regarding this item be approved by Council prior to their occurrence. The motion was seconded by Councilwoman Trisha Marie Cranney, motion carried.

#11. Consider, discuss and/or take possible action on the Venus ditch drainage project in Woodway Forest (Clay Dean, Councilman)

After a brief discussion amongst Council, Councilman Clay Dean made a motion to hold another workshop to discuss the project. The motion was seconded by Councilwoman Trisha Marie Cranney, motion carried.

#12. Consider, discuss and/or take possible action on the appointment of Ryan Tinsley as the Flood Plain Administrator for the City

The motion to appoint Mr. Tinsley was made by Councilman Brent Purser. The motion was seconded by Councilwoman Nancy Mulhern, motion carried.

#13. Consider, discuss and/or take possible action on how to proceed with resident Christine Shelton's construction without a permit at 157 Maple Lane

Mayor Tyson, and City Secretary Charlotte Smith, reported the Shelton's had started construction without going through the permit process. At this time, there is no way to determine if the construction is located on the property without being in violation of the deed restrictions, whether the structure meets the square foot requirement or it is being constructed at the proper elevation according to FEMA standards. City Secretary Charlotte Smith reported speaking with Mrs. Shelton and telling her to stop construction. Mrs. Shelton did not cease construction. Mayor Tyson instructed the police department to make contact with the builder and construction has ceased with the builder coming in to city hall for a building permit application. No action was taken on this item.

#14. Consider, discuss and/or take possible action on Ordinance 287-2019 – be it ordained by the City Council of the City of Woodbranch Village, Texas, (“CITY”) providing rules, regulations, and requirements to govern stormwater management; requiring permits; requiring other standards for stormwater management; providing severability; providing a penalty and savings clause; repealing all ordinances or parts of ordinances inconsistent or in conflict with this ordinance; and providing an effective date

The motion to adopt the ordinance was made by Councilman Clay Dean. The motion was seconded by Councilman Jim Beard, Jr., motion carried.

#15. Consider, discuss and/or take possible action on the appraisal of weapons in the property room

Chief of Police, Andre Singleton, stated he would be working with the Constable’s office to have the guns appraised without having to travel to Austin. After a brief discussion amongst Council, no action was taken on this item.

#16. Item of Community Interest - (Hear announcements concerning items of community interest from the Mayor, Councilmembers and City Staff for which no action will be discussed or taken.)

City Secretary Charlotte Smith announced the City will be hosting a County Application Intake Center Thursday, January 9th from, 1:00 p.m. to 7:00 p.m. for residents seeking a home buyout, from the County, due to repetitive flooding. She also announced communications with FEMA to possibly host something similar at a later date as well as a Town Hall meeting to be held, in partnership with FEMA, for the benefit of residents with questions regarding valuations and repetitive loss.

No other announcements were made.

#17. Adjourn

The motion to adjourn the meeting at 7:55 p.m. was made by Councilman Brent Purser. The motion was seconded by Councilman Jim Beard, Jr., motion carried.

