

THE CITY OF WOODBRANCH VILLAGE
REGULAR MEETING
June 27,2024

The City of Woodbranch Village council met in a regular meeting at 6:00 P.M., Thursday, June 27, 2024, in the City Hall Building at 58A Woodbranch Drive, New Caney, Texas, 77357. The regular meeting was called to order at 6:00 P.M. by Mayor Mike Tyson. City Administrator Charlotte Smith was present to take roll call. Roll call showed as being present Councilman Scottie Garner, Councilman Kevin Johnson, Mayor Mike Tyson, City Attorney Leonard Schneider, Councilwoman Nancy Mulhern and Councilwoman Carey Porter. Councilwoman Trisha Marie Cranney was not in attendance. City Secretary Debra Wildblood was present to take the minutes of the meeting. Councilwoman Mulhern led the meeting with a prayer, followed by the pledge of allegiance to the flag.

REGULAR MEETING (6:00 P.M.)

The regular meeting was opened at 6:00 P.M.

#5. Sign In Sheet

No names appeared on the sign in sheet.

CONSENT AGENDA

#6. Approve Minutes from the May 23, 2024 – Regular Meeting

Copies of the minutes are on file in the City Secretary's office.

#7. Approve Financial Statement for General Fund – May 2024

Copies of the statement are on file in the City Secretary's office.

#8. Approve Financial Statement for Water & Sewer Fund – May 2024

Copies of the statement are on file in the City Secretary's office.

#9. Approve Financial Statement for Debt Service Fund – May 2024

Copies of the statement are on file in the City Secretary's office.

#10. Approve Bills General Fund – June 2024

Copies of the bills are on file in the City Secretary's office.

#11. Approve Bills Water & Sewer Fund – June 2024

Copies of the bills are on file in the City Secretary's office.

#12. Approve Bills Debt Service Fund – June 2024

Copies of the bills are on file in the City Secretary's office.

#13. Approve the Court Activity Report – May 2024

Copies of this report are on file in the City Secretary's office.

#14. Approve Road & Ditch Report and Storm Water Management Report – May 2024

Copies of these reports are on file in the City Secretary's office.

#15. Approve the Building Permit Activity Report – May 2024

Copies of this report are on file in the City Secretary's office.

#16. Approve the Nuisance & Abatement Activity Report – May 2024

Copies of this report are on file in the City Secretary's office.

The motion to approve items 6, 7, 8, 9, 10, 11, 12, 13, 14, 15 and 16 was made by Councilman Garner. The motion was seconded by Councilwoman Porter, motion carried.

COUNCIL TO CONSIDER, DISCUSS, AMEND, ACTION, AND/OR APPROVE MONTHLY REPORT FROM THE FOLLOWING;

Approve the Police Activity Report – May 2024

Officer Abdulhameed gave the report. Copies of this report are on file in the City Secretary's office.

The motion to approve the report was made by Councilman Garner. The motion was seconded by Councilman Johnson, motion carried.

Operator's Report – May 2024

Terra Williams gave the report. Copies of this report are on file in the City Secretary's office.

The motion to approve the report was made by Councilman Garner. The motion was seconded by Councilwoman Mulhern, motion carried.

#17. Lilliput Farms POA members wanting to discuss potential food truck park, fireworks and fireworks displays, issues with drainage, widening of driveways in the drainage, fence height requirements and issues with garbage service.

No action taken.

#18. Susan Morgan – daughter of resident requesting to discuss issues with sewer backup at 23 Pines Rd, flooding of 23 Pines Rd property and vacant homes in Woodbranch.

After a brief discussion, the resident was informed the City is on the County waiting list to dig drainage ditches, City Administrator Charlotte Smith will follow up with the County for status update and reported a claim was filed with TML for property damage. Additionally, Ms. Morgan was informed that a flapper was installed on the sewer lines to prevent backup.

#19. James Jackson – a resident requesting to discuss City Park issues with Mayor and Council.

After a brief discussion, Councilman Garner offered to meet with Mr. Jackson to discuss ideas for possible community involvement to improve the park.

#20. Darline Miller – a resident requesting a variance to the deed restrictions for Section 5 for the carport constructed without a permit at 268 Cedar Circle.

No action taken.

#21. Darline Miller - a resident requesting a variance to Ordinance 321-2023 an ordinance requiring the City to install residential culverts and requiring a topographical survey.

After a brief discussion, Councilman Garner made a motion to grant the variance pending a passed inspection report from Bureau Veritas on culvert installation. The motion was seconded by Councilwoman Porter, motion carried.

#22. Oisbel Simpson – a resident requesting a variance to the deed restrictions for Section 3 that does not allow for an accessory building.

The motion to deny the variance was made by Councilman Garner. The motion was seconded by Councilman Johnson, motion carried.

#23. Consider, discuss and or take possible action on the Agreement for Technical Services submitted by Strand, Inc. (Mike Tyson, Mayor).

The motion to accept the Agreement for Technical Services submitted by Strand, Inc. was made by Councilman Garner. The motion was seconded by Councilman Mulhern, motion carried.

#24 Closed Executive Session in Accordance with the Open Meetings Act TEX.GOV'T CODE 551.071 – to receive legal advice on contract with Inframark.

Council went into closed session at 6:44 P.M.

#25. Reconvene and take possible action.

Council reconvened at 6:48 P.M. A motion to accept the 2nd Amendment to the Water and Wastewater Agreement was made by Councilman Garner. The motion was seconded by Councilwoman Porter, motion carried.

#26. Closed Executive Session in Accordance with the Open Meetings Act TEX.GOV'T CODE 551.074 – to deliberate the appointment, employment, evaluation, reassignment, duties, discipline and f=or dismissal of a public officer or employee: Chief Andre Singleton, Officer Joseph Shriver and Officer Randall Blackketter.
Council went into closed session at 6:48 P.M.

#27. Reconvene and take possible action.

Council reconvened at 6:55 P.M. A motion to deny the request submitted by Officer Blackketter was made by Councilman Garner. Motion was seconded by Councilman Johnson, motion carried.

#28. Mayor's comments on infrastructure, city budget and grant opportunities.

Mayor Tyson made no comments.

#29. Item of community Interest – (Hear announcements concerning items of community interest from the Mayor, Councilmembers, and City staff for which no action will be discussed or taken.)

City Administrator Charlotte Smith reported the City is currently working on this year's Tax Rate Budget. There will be three (3) Council meetings in the month of August 2024. The tentative dates are Thursday August 8, 2024, Tuesday August 27, 2024 and Thursday August 29, 2024. These dates have been submitted to the Tax Assessor's Office and require a minimum quorum of four council members in order to discuss the budget and tax rate.

#30. Adjourn

The motion to adjourn was made by Councilman Garner at 7:10 P.M. The motion was seconded by Council woman Mulhern, motion carried.