

City of Woodbranch Village



Vera Craig, Mayor
Scott Essmeier, Council Position 1
Larry Beard, Council Position 2

Mark Kroll, Council Position 3
Brent Purser, Council Position 4
Clay Dean, Council Position 5

REGULAR MEETING MINUTES JULY 25, 2019

The City of Woodbranch Village council met in a regular meeting beginning at 7:00 p.m., Thursday, July 25, 2019, in the City Hall Building at 58A Woodbranch Drive, New Caney, Texas, 77357. The meeting was called to order at 7:12 p.m. Roll Call showed as being present Councilman Larry Beard, Councilman Mark Kroll, Mayor Vera Craig, Councilman Brent Purser. Councilman Clay Dean arrived at 7:38 p.m. Councilman Scott Essmeier and City Attorney Leonard Schneider were not in attendance. City Secretary Charlotte Smith was present to take the minutes of the meeting. Mayor Vera Craig led the meeting with a prayer, followed by the pledge of allegiance to the flag.

REGULAR MEETING (7:00 P.M.)

#5. Sign in Sheet and Resident Comments

Kyle Gensel – resident on Magnolia requested the barricade, at the end of his dead-end street, be relocated to prevent trespassers on his property and properties at the dead end of Magnolia.

No other names appeared on the sign in sheet.

#6. CONSENT AGENDA

#7. Approve Minutes from the June 27, 2019 – Regular Meeting

Copies of the minutes are on file in the City Secretary's office.

#8. Approve Minutes from the July 18, 2019 – Special Meeting

Copies of the minutes are on file in the City Secretary's office.

#9. Approve Financial Statement General Fund – June 2019

Copies of this statement are on file in the City Secretary's office.

#10. Approve Financial Statement Water & Sewer Fund – June 2019

Copies of this statement are on file in the City Secretary's office.

#11. Approve Financial Statement Debt Service – June 2019

Copies of this statement are on file in the City Secretary's office.

#12. Approve Bills for the General Fund – July 2019

Copies of the bills are on file in the City Secretary's office.

#13. Approve Bills for the Water & Sewer Fund – July 2019

Copies of the bills are on file in the City Secretary's office.

#14. Approve Bills for the Debt Service Fund – July 2019

Copies of the bills are on file in the City Secretary's office.

#15. Approve the Ground Storage Progress Report – June 2019

Copies of this report are on file in the City Secretary's office.

#16. Approve the Court Activity Report – June 2019

Copies of this report are on file in the City Secretary's office.

#17. Road & Ditch, Bureau Veritas & Storm Water Management Report – June 2019

Copies of these reports are on file in the City Secretary's office.

The motion to approve items 7 through 17 was made by Councilman Mark Kroll. The motion was seconded by Councilman Larry Beard, motion carried.

#18. Approve Operator's Report – June 2019

Copies of this report are on file in the City Secretary's office. The motion to approve the report, as submitted, was made by Councilman Brent Purser. The motion was seconded by Councilman Mark Kroll, motion carried.

#19. Consider, discuss and/or take possible action on Ordinance 282-2019- an ordinance calling for an election for Tuesday, November 5, 2019 for the following positions to be open; Council Positions Mayor, 1, & 3 (Vera Craig, Mayor)

The motion to adopt the ordinance was made by Councilman Mark Kroll. The motion was seconded by Councilman Larry Beard, motion carried.

#20. Consider and approve the Joint Election Agreement for the November 5, 2019 Election

The motion to approve the agreement was made by Councilman Mark Kroll. The motion was seconded by Councilman Brent Purser, motion carried.

#21. Consider and approve the Election Services Agreement for the November 5, 2019 Election

The motion to approve the agreement was made by Councilman Larry Beard. The motion was seconded by Councilman Mark Kroll, motion carried.

#22. Consider, discuss and/or take possible action on the adoption of Ordinance 283-2019 – amending Ordinance 260-2017 - Table 1-A setting fees; providing for severability; repealing all other ordinances or parts of ordinances inconsistent or in conflict herewith; penalties for violations thereof and providing for other provisions

The motion to adopt the ordinance was made by Councilman Mark Kroll. The motion was seconded by Councilman Larry Beard, motion carried.

#23. Consider and approve the submission of a nominee to the Montgomery County Emergency Communication District Board of Managers

The motion to submit nominee Paul Virgadamo was made by Councilman Clay Dean. The motion was seconded by Councilman Mark Kroll, motion carried.

#24. Consider and approve Resolution 0725-2019 approving the 2020 Montgomery County Emergency Communication District Operating Budget

The motion to approve the resolution was made by Councilman Clay Dean. The motion was seconded by Councilman Larry Beard, motion carried.

#25. Consider, discuss and/or take possible action on the award of a contract for the TWDB Ground Storage Tank project

The motion to award the contract for the construction of the ground storage tank, for \$470,000.00, to C3 Construction was made by Councilman Clay Dean. The motion was seconded by Councilman Brent Purser, motion carried.

#26. Consider, discuss and/or take possible action on the award of a contract for the TWDB Pump Station project

The motion to award the contract for the construction of the pump station, for \$732,000.00, to C3 Construction was made by Councilman Brent Purser. The motion was seconded by Councilman Clay Dean, motion carried.

#27. Consider, discuss and/or take possible action on the Texas General Land Office Grant regarding water plant improvements

The motion to shift the grant submission from drainage to a generator for the water wells was made by Councilman Mark Kroll. The motion was seconded by Councilman Larry Beaird, motion carried.

#28. Consider, discuss and/or take possible action on how to proceed with 31 Woodbranch Drive for excessive water usage, not being connected to water since January 2019 and illegal sewer usage – (Councilman Clay Dean)

The motion to notify the City Attorney to file a lien for unpaid utilities was made by Councilman Clay Dean. The motion was seconded by Councilman Larry Beaird, motion carried.

#29. Consider, discuss and/or take possible action on nuisance and abatement enforcement – (Councilman Clay Dean)

No action was taken on this item.

#30. Consider, discuss and/or take possible action on the construction progress of the new storage room at City Hall – (Councilman Clay Dean)

No action was taken on this item.

#31. Item of Community Interest – (Hear announcements concerning items of community interest from the Mayor, Councilmembers, and City staff for which no action will be discussed or taken.)

Mayor Vera Craig announced the election news for the City and the position available in the upcoming election.

No other announcements were made.

#32. Closed Executive Session in Accordance with the Open Meetings Act TEX. GOV'T CODE 551.074 – To discuss personnel matters – to discuss the duties of the police department - to deliberate the appointment, employment, evaluation, reassignment, duties, discipline and or dismissal of a public officer or employee

Council went in to closed session at 8:19 p.m.

#33. Reconvene and take possible action

Council reconvened in to open session at 8:51 p.m. No action was taken on the closed session.

#34. Adjourn

The motion to adjourn the meeting at 8:52 p.m. was made by Councilman Mark Kroll. The motion was seconded by Councilman Larry Beaird, motion carried.

