

# City of Woodbranch Village



*Vera Craig, Mayor*  
*Scott Essmeier, Council Position 1*  
*Larry Beard, Council Position 2*

*Mark Kroll, Council Position 3*  
*Brent Purser, Council Position 4*  
*Clay Dean, Council Position 5*

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## REGULAR MEETING MINUTES MAY 23, 2019

The City of Woodbranch Village council met in a regular meeting beginning at 7:00 p.m., Thursday, May 23, 2019, in the City Hall Building at 58A Woodbranch Drive, New Caney, Texas, 77357. The meeting was called to order at 7:00 p.m. Roll Call showed as being present Councilman Scott Essmeier, Councilman Larry Beard, Councilman Mark Kroll, Mayor Vera Craig, City Attorney Leonard Schneider, Councilman Brent Purser and Councilman Clay Dean. City Secretary Charlotte Smith was present to take the minutes of the meeting. Mayor Vera Craig led the meeting with a prayer, followed by the pledge of allegiance to the flag.

### REGULAR MEETING (7:00 P.M.)

#### #5. Sign in Sheet and Resident Comments

No names were on the sign in sheet.

#### #6. CONSENT AGENDA

#### #7. Approve Minutes from the April 25, 2019 – Regular Meeting

Copies of the minutes are on file in the City Secretary's office.

#### #8. Approve Financial Statement General Fund – April 2019

Copies of this statement are on file in the City Secretary's office.

#### #9. Approve Financial Statement Water & Sewer Fund – April 2019

Copies of this statement are on file in the City Secretary's office.

#### #10. Approve Financial Statement Debt Service – April 2019

Copies of this statement are on file in the City Secretary's office.

#### #11. Approve Bills for the General Fund – May 2019

Copies of the bills are on file in the City Secretary's office.

#### #12. Approve Bills for the Water & Sewer Fund – May 2019

Copies of the bills are on file in the City Secretary's office.

#### #13. Approve Bills for the Debt Service Fund – May 2019

Copies of the bills are on file in the City Secretary's office.

#### #14. Approve the Ground Storage Progress Report – April 2019

Copies of this report are on file in the City Secretary's office.

#15. Approve the Police Activity Report – April 2019

Copies of this report are on file in the City Secretary's office.

#16. Road & Ditch, Bureau Veritas & Storm Water Management Report – April 2019

Copies of these reports are on file in the City Secretary's office.

Councilman Scott Essmeier would like it noted there is no speed limit sign posted at the Lilliput Farms entrance to the City. The motion to approve items 7 through 16 was made by Councilman Mark Kroll. The motion was seconded by Councilman Larry Beard, motion carried.

#17. Approve Operator's Report – April 2019

Copies of this report are on file in the City Secretary's office. The motion to approve the report, as submitted, was made by Councilman Brent Purser. The motion was seconded by Councilman Larry Beard, motion carried.

#18. Consider, discuss and/or take possible action on the adoption of the proposed drought contingency and water conservation plans

No action was taken on this item. Council directed the City Secretary to confirm the deadlines for adoption with the City Engineer.

#19. Consider, discuss and/or take possible action on the adoption of Ordinance 277-2019 – an ordinance of the City of Woodbranch Village, Texas ("City"), amending Ordinance 242 by amending Section 10 of said ordinance, savings clause, and effective date

The motion to adopt the ordinance was made by Councilman Clay Dean. The motion was seconded by Councilman Scott Essmeier, motion carried.

#20. Consider, discuss and/or take possible action on the adoption of Ordinance 280-2019 – an ordinance of the City of Woodbranch Village, Texas ("City"), defining public nuisances, prohibiting certain public nuisances; providing for penalties for violations; providing for severability; making other findings and provisions related thereto; and providing for an effective date

The motion to adopt the ordinance was made by Councilman Clay Dean. The motion was seconded by Councilman Scott Essmeier, motion carried.

#21. Consider, discuss and/or take possible action on the adoption of Ordinance 281-2019 – an ordinance of the City of Woodbranch Village, Texas ("City"), providing for rules and regulations regarding the discharge of firearms within the city limits; providing for a penalty; providing for severability; and providing an effective date

No action was taken on this item. This item will be placed on the agenda for the June regular meeting.

#22. Consider, discuss and/or take possible action on a payment plan for 31 Woodbranch Drive for excessive water usage, and discuss violations of ordinances 166, 226 and 246 and Montgomery County Animal Control citations issued for loose dog violations - (Councilman Clay Dean)

No action was taken on this item.

#23. Consider, discuss and/or take possible action on nuisance and abatement enforcement (Councilman Clay Dean)

No action was taken on this item.

#24. Consider, discuss and/or take possible action on awarding contracts for Professional Services and Engineering Services for Hurricane Harvey CDBG-DR4332 grant

The motion to award the contract, for Professional Services, to Public Management and award the contract for Engineering Services to LJA Engineering was made by Councilman Scott Essmeier. The motion was seconded by Councilman Larry Beard, motion carried.

#25. Consider, discuss and/or take possible action on the construction of a new storage building at City Hall – (Councilman Clay Dean)

The motion to proceed with bids for the reconstruction of the meeting room to be used as storage was made by Councilman Scott Essmeier. The motion was seconded by Councilman Clay Dean, motion carried.

#26. Consider, discuss and/or take possible action on the police department general orders amendment regarding Complaints/Internal Affairs – (G.A. Palmer, Chief of Police)

The motion to approve the amendment was made by Councilman Scott Essmeier. The motion was seconded by Councilman Clay Dean, motion carried.

#27. Consider, discuss and/or take possible action on the police department general orders amendment regarding Reserve Officers – (G.A. Palmer, Chief of Police)

The motion to approve the amendment was made by Councilman Scott Essmeier. The motion was seconded by Councilman Larry Beard, motion carried.

#28. Consider, discuss and/or take possible action on the police department general orders amendment regarding Body Cameras – (G.A. Palmer, Chief of Police)

The motion to approve the amendment was made by Councilman Scott Essmeier. The motion was seconded by Councilman Larry Beard, motion carried.

#29. Item of Community Interest – (Hear announcements concerning items of community interest from the Mayor, Councilmembers, and City staff for which no action will be discussed or taken.)

No announcements were made.

#30. Closed Executive Session in Accordance with the Open Meetings Act TEX. GOV'T CODE 551.074 – To discuss personnel matters – to discuss the duties of the police department and consider Reserve Officers – King Merritt, III and Shambree Onibokun

Council went in to closed session at 8:05 p.m.

(A) - to deliberate the appointment, employment, evaluation, reassignment, duties, discipline and or dismissal of a public officer or employee

#31. Reconvene and take possible action

Council reconvened in to open session at 8:36 p.m.

The motion to approve the hiring of King Merritt, III and to decline hiring Shambree Onibokun, for the Reserve Officer position, was made by Councilman Scott Essmeier. The motion was seconded by Councilman Brent Purser, motion carried.

#32. Adjourn

The motion to adjourn the meeting at 8:37 p.m. was made by Councilman Scott Essmeier. The motion was seconded by Councilman Clay Dean, motion carried.

