

THE CITY OF WOODBRANCH VILLAGE
REGULAR MEETING
SEPTEMBER 28, 2023

The City of Woodbranch Village council met in a regular meeting at 7:00 p.m., Thursday, September 28, 2023, in the City Hall Building at 58A Woodbranch Drive, New Caney, Texas, 77357. The meeting was called to order at 7:01 p.m. by Mayor Mike Tyson. Roll call showed as being present Councilman Scottie Pouncey, Councilwoman Trisha Marie Cranney, Councilwoman Nancy Mulhern and Councilwoman Carey Porter. Councilman Mark Kroll, City Secretary Angela Hunter and City Attorney Leonard Schneider were not in attendance. City Administrator Charlotte Smith was present to take the minutes of the meeting. Councilwoman Mulhern led the meeting with a prayer, followed by the pledge of allegiance to the flag.

REGULAR MEETING (7:00 P.M.)

The regular meeting was opened at 7:00 p.m.

#5. Sign In Sheet

No names appeared on the sign in sheet.

#6. Approve Minutes from the August 29, 2023 – Special Meeting & Public Hearing

Copies of the minutes are on file in the City Secretary's office.

#7. Approve Minutes from the August 31, 2023 – Special Meeting & Public Hearing

Copies of the minutes are on file in the City Secretary's office.

#8. Approve Financial Statement General Fund – August 2023

Copies of this statement are on file in the City Secretary's office.

#9. Approve Financial Statement Water & Sewer Fund –August 2023

Copies of this statement are on file in the City Secretary's office.

#10. Approve Financial Statement Debt Service – August 2023

Copies of this statement are on file in the City Secretary's office.

#11. Approve Bills for the General Fund – September 2023

Copies of the bills are on file in the City Secretary's office.

#12. Approve Bills for the Water & Sewer Fund – September 2023

Copies of the bills are on file in the City Secretary's office.

#13. Approve Bills for the Debt Service Fund – September 2023

Copies of the bills are on file in the City Secretary's office.

#14. Approve the Court Activity Report – August 2023

Copies of this report are on file in the City Secretary's office.

#15. Road & Ditch and Storm Water Management Report –August 2023

Copies of these reports are on file in the City Secretary's office.

#16. Approve the Building Permit Activity Report –August 2023

Copies of this report are on file in the City Secretary's office.

The motion to approve items 6, 7, 8, 9, 10, 11, 12, 13, 14, 15 and 16 was made by Councilman Pouncey. The motion was seconded by Councilwoman Mulhern, motion carried.

COUNCIL TO CONSIDER, DISCUSS, AMEND, ACTION, AND/OR APPROVE MONTHLY REPORT FROM THE FOLLOWING;

- Approve the Police Activity Report – August 2023
Copies of this report are on file in the City Secretary's office. The motion to approve the report was made by Councilman Pouncey. The motion was seconded by Councilwoman Mulhern, motion carried.
- Operator's Report – August 2023
Copies of this report are on file in the City Secretary's office. The motion to approve the report was made by Councilman Pouncey. The motion was seconded by Councilwoman Porter, motion carried. During the Operator's report Regional Manager, William Jordan and Operations Manager, Herbert Lyons introduced themselves. A brief discussion took place regarding concerns with the performance of their contract with the City of Woodbranch Village.

#17. Consider, discuss, and/or take possible action on the building permit application submitted by the contractor for 204 Holly Lane for the installation of an electric meter on a metal accessory building, constructed by the previous owner in Section 4, without permits (Mike Tyson, Mayor)

No action was taken on this item.

#18. Consider, discuss, and/or take possible action on the preliminary, and final plat, submitted for the property located at 25-C North Pines (Mike Tyson, Mayor)

The motion to approve the plat was made by Councilwoman Cranney. The motion was seconded by Councilman Pouncey, motion carried.

#19. Consider, discuss and/or take possible action on Ordinance 330-2023 - an ordinance of the city declaring unopposed candidates in the November 7, 2023 regular city election to office; canceling the election; providing a severability clause; and providing an effective date (Mike Tyson, Mayor)

The motion to approve the ordinance was made by Councilwoman Mulhern. The motion was seconded by Councilwoman Cranney, motion carried.

#20. Consider, discuss and/or take possible action on the bids submitted to remove overgrowth from the fence lines at each water and sewer plant (Mike Tyson, Mayor)

No action was taken on this item.

#21. Closed Executive Session in Accordance with the Open Meetings Act TEX. GOV'T CODE 551.071 – To receive legal advice on contract with Inframark and Proposal from Inframark and on water bill from MUD#5

Council went in to closed executive session at 7:52 p.m.

#22. Reconvene and take possible action

Council reconvened in to open session at 9:03 p.m. The motion to appoint Councilwoman Cranney as Police Department Liaison was made by Councilwoman Mulhern. The motion was seconded by Councilwoman Porter, motion carried.

#23. Mayor's comments on infrastructure, city budget and grant opportunities

Mayor Tyson made no comments.

City Administrator Charlotte Smith requested council availability to attend a special meeting to consider a resolution amending the Texas Department of Agriculture grant funded drainage project.

#24. Items of Community Interest - (Hear announcements concerning items of community interest from the Mayor, Councilmembers and City Staff for which no action will be discussed or taken.)

Councilwoman Cranney announced information for a fundraiser, bbq and silent auction. She also announced information about the potential shut down of Congress and how that might affect the FEMA program and the National Flood Insurance Program.

No other announcements were made.

#25. Adjourn

The motion to adjourn the meeting at 9:05 p.m. was made by Councilman Pouncey. The motion was seconded by Councilwoman Mulhern, motion carried.