

THE CITY OF WOODBRANCH VILLAGE  
REGULAR MEETING MINUTES  
OCTOBER 25, 2018

The City of Woodbranch Village council met in a regular meeting beginning at 7:00 p.m., Thursday, October 25, 2018, in the City Hall Building at 58A Woodbranch Drive, New Caney, Texas, 77357. The meeting was called to order at 7:00 p.m. Roll Call showed as being present Councilman Scott Essmeier, Councilman TJ Mulhern, Councilman Mark Kroll, Mayor Vera Craig, Councilman Brent Purser and Councilwoman Debbie Lawson. City Attorney Leonard Schneider was in attendance. City Secretary Charlotte Smith was present to take the minutes of the meeting. Mayor Vera Craig led the meeting with a prayer, followed by the pledge of allegiance to the flag.

REGULAR MEETING (7:00 P.M.)

#5. Sign in Sheet and Resident Comments

No names appeared on the sign in sheet.

#6. CONSENT AGENDA

#6a. Approve Minutes from the September 27, 2018 – Regular Meeting

Copies of the minutes are on file in the City Secretary's office.

#6b. Approve Financial Statement General Fund – September 2018

Copies of this statement are on file in the City Secretary's office.

#6c. Approve Financial Statement Water & Sewer Fund – September 2018

Copies of this statement are on file in the City Secretary's office.

#6d. Approve Financial Statement Debt Service – September 2018

Copies of this statement are on file in the City Secretary's office.

#6e. Approve Bills for the General Fund – October 2018

Copies of the bills are on file in the City Secretary's office.

#6f. Approve Bills for the Water & Sewer Fund – October 2018

Copies of the bills are on file in the City Secretary's office.

#6g. Approve Bills for the Debt Service Fund – October 2018

Copies of the bills are on file in the City Secretary's office.

#6h. Approve the Ground Storage Progress Report – September 2018

Copies of this report are on file in the City Secretary's office.

#6i. Approve the Court Activity Report – September 2018

Copies of this report are on file in the City Secretary's office.

#6j. Road & Ditch, Bureau Veritas & Storm Water Management Report – September 2018

Copies of these reports are on file in the City Secretary's office.

The motion to approve items 6a, 6b, 6c, 6d, 6e, 6f, 6g, 6h, 6i and 6j was made by Councilman Mark Kroll. The motion was seconded by Councilman TJ Mulhern, motion carried.

#7. Approve Operator's Report – September 2018

Copies of this report are on file in the City Secretary's office. The motion to approve the report, as submitted, was made by Councilman TJ Mulhern. The motion was seconded by Councilman Brent Purser, motion carried.

Mayor Craig asked for an update on the Magnolia lift station, Woodway lift station and the pressure valve installation

at the sewer treatment plant. Dan Sadler reported the Magnolia lift station pump would not be in for another 2 weeks, Woodway lift station pump would be in until November the 5<sup>th</sup> and the pressure valves at the sewer treatment plant had been installed and the work was complete.

#8. James Jackson – resident with concerns for his excessive and inconsistent water bill

Mr. Jackson stated he has lived in the city since 1994, he lives alone and wanted to express his concerns for the up and downs regarding his water bill. Mr. Jackson stated his water bills have been excessive lately, some are more consistent than others and he has difficulty understanding the reading of his meter. Mr. Jackson stated his meter box was mostly full of leaves and mud and he did not believe anyone was reading his meter or didn't understand how they could. Mr. Jackson stated he paid the last 2 high bills for fear of penalty fees, he was not the only resident who had complaints and is asking council to check in to why his bills are fluctuating. Mr. Jackson also asked them to verify if the meter reading is being done and asked about the fees charged by the San Jacinto River Authority.

Mayor Craig asked if Mr. Jackson had any leaks at his house. Mr. Jackson said he did have a leak repaired recently. Mayor Craig stated the city would monitor his usage closely for the next couple of months.

Councilman Mark Kroll made comments on his water bill and the rate increase imposed being the reason he got involved and got on city council.

Councilman Purser asked Harley, with Inframark, if there was a device available that could test the usage accuracy of a meter. Harley stated he could put dual meters on and see if they calculated the same but did not know what the cost involved would be. Councilman Purser suggested they do it for both Mr. Jackson's meter and Mr. Kocian's meter.

#9. Consider, discuss and/or take possible action on the adoption of Resolution 1025-2018 – a resolution appointing Liles Parker, PLLC as City Attorney for the City of Woodbranch Village, Texas and providing compensation, providing that said appointment shall continue unless terminated by either party in accordance with the terms herein and providing for the powers, duties and authority of the said City Attorney – Leonard Schneider, City Attorney

The motion to approve the resolution was made by Councilman Scott Essmeier. The motion was seconded by Councilman TJ Mulhern, motion carried.

#10. Consider, discuss and/or take possible action on the adoption of Resolution 1025-2018 – A - a resolution casting for candidate for appointment to GRP contract review committee – Vera Craig, Mayor

No action was taken on this item.

#11. Consider, discuss and/or take possible action on changing the November regular meeting to Thursday, November 29, 2018 (Vera Craig, Mayor)

The motion to change the meeting to the last Thursday of the month was Councilman Scott Essmeier. The motion was seconded by Councilman Mark Kroll, motion carried.

#12. Item of Community Interest – (Hear announcements concerning items of community interest from the Mayor, Councilmembers, and City staff for which no action will be discussed or taken.)

City Secretary, Charlotte Smith announced she was collecting bids for the replacement of the letters on the brick sign entrance on Woodbranch Drive. She will be presenting those to council in the future along with ideas for the possible power washing and painting of the brick.

Mrs. Smith also announced she has emailed the Commissioner's office for an update to the drainage project, pothole repair and street sign replacement.

Mrs. Smith also announced she has updated the advertisement for the police department.

Councilman Kroll mentioned park signs. City Attorney, Leonard Schneider said that would have to be an item for a future agenda.

Mayor Craig asked that everyone be safe and enjoy the Halloween holiday, expressed our appreciation for our Veteran's for the upcoming Veteran's day and told everyone she wished them a Happy Thanksgiving.

No other announcements were made.

#13. Closed Executive Session in Accordance with the Open Meetings Act TEX. GOV'T CODE 551.074 – To discuss personnel matters - to discuss resumes and applications submitted for the Chief of Police position

Council went in to closed session at 7:32 p.m.

(A) – to deliberate the appointment, employment, evaluation, reassignment, duties, discipline and or dismissal of a public officer or employee

#14. Reconvene and take possible action

Council reconvened in to open session at 7:49 p.m. No action was taken on the closed executive session.

#15. Adjourn

The motion to adjourn the meeting at 7:50 p.m. was made by Councilman Scott Essmeier. The motion was seconded by Councilman Mark Kroll, motion carried.