

THE CITY OF WOODBRANCH VILLAGE
REGULAR MEETING MINUTES
SEPTEMBER 27, 2018

The City of Woodbranch Village council met in a regular meeting beginning at 7:00 p.m., Thursday, September 27, 2018, in the City Hall Building at 58A Woodbranch Drive, New Caney, Texas, 77357. The meeting was called to order at 7:00 p.m. Roll Call showed as being present Councilman Scott Essmeier, Councilman TJ Mulhern, Councilman Mark Kroll, Mayor Vera Craig, Councilman Brent Purser and Councilwoman Debbie Lawson. City Attorney Leonard Schneider was in attendance. City Secretary Charlotte Smith was present to take the minutes of the meeting. Mayor Vera Craig led the meeting with a prayer, followed by the pledge of allegiance to the flag.

REGULAR MEETING (7:00 P.M.)

#5. Sign in Sheet and Resident Comments

No names appeared on the sign in sheet.

#6. CONSENT AGENDA

#6a. Approve Minutes from the September 4, 2018 – Special Meeting

Copies of the minutes are on file in the City Secretary's office.

#6b. Approve Minutes from the September 20, 2018 – Special Meeting

Copies of the minutes are on file in the City Secretary's office.

#6c. Approve Minutes from the September 25, 2018 – Special Meeting

Copies of the minutes are on file in the City Secretary's office.

#6d. Approve Financial Statement General Fund – August 2018

Copies of this statement are on file in the City Secretary's office.

#6e. Approve Financial Statement Water & Sewer Fund – August 2018

Copies of this statement are on file in the City Secretary's office.

#6f. Approve Financial Statement Debt Service – August 2018

Copies of this statement are on file in the City Secretary's office.

#6g. Approve Bills for the General Fund – September 2018

Copies of the bills are on file in the City Secretary's office.

#6h. Approve Bills for the Water & Sewer Fund – September 2018

Copies of the bills are on file in the City Secretary's office.

#6i. Approve Bills for the Debt Service Fund – September 2018

Copies of the bills are on file in the City Secretary's office.

#6j. Approve the Ground Storage Progress Report – August 2018

Copies of this report are on file in the City Secretary's office.

#6k. Approve the Court Activity Report – August 2018

Copies of this report are on file in the City Secretary's office.

#6l. Road & Ditch, Bureau Veritas & Storm Water Management Report – August 2018

Copies of these reports are on file in the City Secretary's office.

The motion to approve items 6a, 6b, 6c, 6d, 6e, 6f, 6g, 6h, 6i, 6j, 6k and 6l was made by Councilwoman Debbie Lawson. The motion was seconded by Councilman TJ Mulhern, motion carried.

#7. Approve Operator's Report – August 2018

Copies of this report are on file in the City Secretary's office. The motion to approve the report, as submitted, was made by Councilman Mark Kroll. The motion was seconded by Councilman TJ Mulhern, motion carried.

Mayor Craig asked for an update on the Tavola interconnect. Hector Ortiz stated he would get with Jon Dawson for an update to that project.

Mr. Ortiz also reported well #1 would be back on line on September 28th and the lead and copper tap sample reporting were complete.

#8. Delores Morgan – resident with concerns for the drainage in her area and the water being directed from Lilliput Farms to the drainage easement located on her property

Mrs. Morgan expressed her concern for the development of Lilliput Farms Section 2 cul-de-sac which appears to have some of its drainage coming to the city, more importantly the drainage easement on her property. Mrs. Morgan made several comments towards the developer of Lilliput Farms and drainage issues stemming from the development. Mayor Craig offered to again reach out to Bob Schmidt, to review elevations and grade shots and the Lilliput Farms developer to investigate her concerns.

Councilman Mark Kroll made comments on drainage and culvert size requirements to allow for adequate water flow.

#9. Consider, discuss and/or take possible action on the amended bid, submitted by the County Commissioner's Office, for drainage improvements – Vera Craig

The motion to approve the bid amendment was made by Councilman TJ Mulhern. The motion was seconded by Councilman Mark Kroll, motion carried.

#10. Consider, discuss and/or take possible action on the amended bid submitted by MJR Services, Inc. for the construction of a new storage building at City Hall – Vera Craig, Mayor

The motion to go in to Closed Executive Session, to receive legal advice, on item #10, was made by Councilwoman Debbie Lawson. The motion was seconded by Councilman TJ Mulhern, motion carried.

Council went in to Closed Executive Session in Accordance with the Open Meetings Act TEX. GOV'T CODE 551.071 – (Consultation with Attorney) - To receive legal advice at 7:26 p.m.

Council reconvened in to regular session at 7:45 p.m. The motion to take no action was made by Councilwoman Debbie Lawson. The motion was seconded by Councilman Mark Kroll, motion carried.

#11. Consider, discuss and/or take possible action on Ordinance 276-2018 – an ordinance for establishing a records management program; an ordinance amending Ordinance 130; an ordinance establishing a records management program passed and approved November 2, 1993 – Vera Craig, Mayor

The motion to adopt the ordinance was made by Councilman TJ Mulhern. The motion was seconded by Councilwoman Debbie Lawson, motion carried. Councilman Mark Kroll was opposed.

#12. Consider, discuss and/or take possible action on the adoption of Resolution 0927-2018 – adopting the Montgomery County Hazard Mitigation Plan – Vera Craig, Mayor

The motion to approve the resolution was made by Councilman Mark Kroll. The motion was seconded by Councilwoman Debbie Lawson, motion carried.

#13. Consider, discuss and/or take possible action on the adoption of Resolution 0927-2018-A – a resolution appointing Liles Parker, PLLC as City Attorney for the City of Woodbranch Village, Texas and providing compensation, providing that said appointment shall continue unless terminated by either party in accordance with the terms herein and providing for the powers, duties and authority of the said City Attorney – Leonard Schneider, City Attorney

The motion to table this item was made by Councilwoman Debbie Lawson. The motion was seconded by Councilman TJ Mulhern, motion carried.

#14. Consider, discuss and/or take possible action on bids, submitted for the repairs to the Civic Building

The motion to take no action on this item was made by Councilman Mark Kroll. The motion was seconded by Councilman TJ Mulhern, motion carried.

#15. Consider, discuss and/or take possible action on casting votes for the Texas Municipal League Intergovernmental Risk Pool Board of Trustees Election – Vera Craig, Mayor

The motion to take no action on this item was made by Councilman Mark Kroll. The motion was seconded by Councilman TJ Mulhern, motion carried.

#16. Item of Community Interest – (Hear announcements concerning items of community interest from the Mayor, Councilmembers, and City staff for which no action will be discussed or taken.)

No announcements were made.

#17. Closed Executive Session in Accordance with the Open Meetings Act TEX. GOV'T CODE 551.074 – To discuss personnel matters - to discuss resumes and applications submitted for the Chief of Police position

Council went in to closed session at 8:04 p.m.

(A) – to deliberate the appointment, employment, evaluation, reassignment, duties, discipline and or dismissal of a public officer or employee

#18. Reconvene and take possible action

Council reconvened in to open session at 8:12 p.m. No action was taken on the closed executive session.

Resident Michael Barrett asked to address city council. Mr. Barrett stated after the announcement, made at the last council meeting to start a committee for the construction of the new storage building at city hall, he and some other residents were interested in volunteering to assist. He further stated it was after a post was made, on Facebook by a member of council, that he changed his mind because the post implied the appointed committee would be responsible for all new construction in the city, not just the project at city hall. He also commented about the post not be accepted well by the community.

#19. Adjourn

The motion to adjourn the meeting at 8:14 p.m. was made by Councilman Mark Kroll. The motion was seconded by Councilwoman Debbie Lawson, motion carried.

