

THE CITY OF WOODBRANCH VILLAGE
REGULAR MEETING
JUNE 22ND, 2023

The City of Woodbranch Village council met in a regular meeting at 7:00 p.m., Thursday, June 22, 2023, in the City Hall Building at 58A Woodbranch Drive, New Caney, Texas, 77357. The regular meeting was called to order at 7:00 p.m. by Mayor Mike Tyson. Roll call showed as being present Councilman Scottie Pouncey, Councilman Mark Kroll, Mayor Mike Tyson, City Attorney Leonard Schneider and Councilwoman Carey Porter. Councilwoman Trisha Marie Cranney and Councilwoman Nancy Mulhern were not in attendance. City Administrator, Charlotte Smith was present to take the minutes of the meeting. Mayor Mike Tyson led the meeting with a prayer, followed by the pledge of allegiance to the flag.

REGULAR MEETING (7:00 P.M.)

The regular meeting was opened at 7:00 p.m.

#4. Sign In Sheet

No names appeared on the sign in sheet.

CONSENT AGENDA

#5. Approve Minutes from the May 25, 2023 – Regular Meeting

Copies of the minutes are on file in the City Secretary's office.

#6. Approve Financial Statement General Fund – May 2023

Copies of this statement are on file in the City Secretary's office.

#7. Approve Financial Statement Water & Sewer Fund – May 2023

Copies of this statement are on file in the City Secretary's office.

#8. Approve Financial Statement Debt Service – May 2023

Copies of this statement are on file in the City Secretary's office.

#9. Approve Bills for the General Fund – June 2023

Copies of the bills are on file in the City Secretary's office.

#10. Approve Bills for the Water & Sewer Fund – June 2023

Copies of the bills are on file in the City Secretary's office.

#11. Approve Bills for the Debt Service Fund – June 2023

Copies of the bills are on file in the City Secretary's office.

#12. Approve the Court Activity Report – May 2023

Copies of this report are on file in the City Secretary's office.

#13. Road & Ditch and Storm Water Management Report – May 2023

Copies of these reports are on file in the City Secretary's office.

#14. Approve the Building Permit Activity Report – May 2023

Copies of this report are on file in the City Secretary's office.

The motion to approve items 5, 6, 7, 8, 9, 10, 11, 12, 13 and 14 was made by Councilman Pouncey. The motion was seconded by Councilman Kroll, motion carried.

COUNCIL TO CONSIDER, DISCUSS, AMEND, ACTION, AND/OR APPROVE MONTHLY REPORT FROM THE FOLLOWING:

- Approve the Police Activity Report –May 2023 – Officer Blackketter

Copies of this report are on file in the City Secretary's office. The motion to approve the report was made by Councilman Kroll. The motion was seconded by Councilwoman Porter, motion carried.

Councilman Kroll expressed concerns for kids on ATVs, disregarding speed limits and safety equipment requirements. Officer Blackketter reported the protocol he follows when he encounters these kids and often times converses with the parents. He also reported that he mostly encounters people visiting residents of the city who have not been told what the rules are for ATVs in the city limits.

- Operator's Report – May 2023

Harley Permenter reported 1,840,000 gallons pumped versus 2,855,000 gallons billed. This was largely due to the interconnect with Tavola being open from the beginning of the month to approximately the middle of the month.

He reported the San Jacinto River Authority late fees were paid in full.

City Administrator, Charlotte Smith asked if the interconnect being open was the reason the pumpage due was so low on the SJRA invoice. He stated that it was the reason.

The motion to approve the report was made by Councilman Pouncey. The motion was seconded by Councilwoman Porter, motion carried.

#15. Consider, discuss, and/or take possible action on the bid information, submitted by Inframark, for the Fleet Zoom Remote Monitoring System (Mike Tyson, Mayor)

Council discussed the options presented and the costs involved. Council will consider the options during budget workshops. No action was taken on this item.

#16. Consider, discuss, and/or take possible action on the invoice, submitted by Inframark, for San Jacinto River Authority fees, Lone Star Groundwater fees and 2,200,000 gallons of water supplied through interconnect with EMC MUD #5 from April 7, 2023 to April 25, 2023 (Mike Tyson, Mayor)

Harley Permenter reported the valve interconnect, on the city side, was found to be open and receiving water from MUD#5 in the middle of April. He reported the valve was immediately closed and went on to explain the details of how the bill was estimated and why the city was receiving a bill.

Mayor Tyson stated he did not believe it was the responsibility of the city to pay the bill.

Councilman Pouncey asked why the valve was open. Mr. Permenter stated he was not sure but Inframark was waiting on one more part before the project of locking the valve could be completed. He reported it would not be a pad lock but a 5-star nut lock requiring a special tool to open. There was a brief discussion about the type of lock being used.

Mrs. Smith asked who installed the valve. Mr. Permenter stated he did not know but assumed it was installed back when MUD#5 tied in to the interconnect because it has no other reason to be there.

Councilman Pouncey asked why no one noticed the issue and why it took a month to investigate it. Mr. Permenter reported the process they took for locating the source of the problem and reported this took place at the same time Inframark was changing personnel from the Kingwood project to the MUD side.

Councilman Pouncey commented, Liza, from Inframark, had stated the city could not be held responsible for the invoice. Mr. Permenter stated that is what he was originally told.

City Attorney, Leonard Schneider asked if the meter was broken on the Tavola side. Mr. Permenter reported asking the operator of the valve and the person who sent the invoice, why this wasn't discovered and they stated the meter was not working properly and they had someone come out and look at it. He proceeded to breakdown the invoice and fees charged to the city and noted Tavola did not mark up the fees. Councilman Pouncey stated the city SJRA fees are \$2.99 per 1,000 gallons and the rate the city is being billed is \$3.28 per 1,000 gallons. Mr. Permenter pointed out that the invoice was for just under a month.

Mayor Tyson stated there were two obvious issues, Tavola's meter was not working properly and the city valve was left open. He stated neither are the responsibility of the city and the city should not have to pay.

Discussion took place regarding the original installation and rate differences.

Mr. Schneider recommended Council direct Mayor or staff to make contact with MUD #5 and request an extension to pay the invoice to avoid any penalties and interest until it could be determined who would be responsible. The motion to table this item was made by Councilman Pouncey. The motion was seconded by Councilman Kroll, motion carried.

#17. Consider, discuss, and/or take possible action on the statement, timeline and definitive plan for the original residential structure at 157 Maple Lane, submitted by Allen & Christine Shelton, requested by City Council in June 2022 (Mike Tyson, Mayor)

The motion to issue a temporary, 90-day Certificate of Occupancy, was made by Councilman Kroll. The motion was seconded by Councilman Pouncey, motion carried.

#18. Consider and approve the submission of a nominee to the Montgomery County Emergency Communication District Board of Managers (Mike Tyson, Mayor)

The motion to nominate Kathie Reyer was made by Councilman Pouncey. The motion was seconded by Councilwoman Porter, motion carried.

#19. Consider, discuss, and/or take possible action on Section 3, Policy Updates & Information for the City's TXCDBG Contract #21-0335 (Mike Tyson, Mayor)

The motion to approve the updates was made by Councilman Kroll. The motion was seconded by Councilman Pouncey, motion carried.

#20. Mayor's comments on infrastructure, city budget and grant opportunities (Mike Tyson, Mayor)

Mayor Tyson announced the generator was delivered and he will get with the installers.

No other comments were made.

#21. Items of Community Interest - (Hear announcements concerning items of community interest from the Mayor, Councilmembers and City Staff for which no action will be discussed or taken.)

Councilman Pouncey asked if the city, and the police department were prepared for the shutdown of the intersection of Highway 59 and Roman Forest Blvd. while the railroad completes repairs. Mayor Tyson report he had spoken with Chief Singleton and he has been contacted by Chief Carlisle, with Roman Forest Police Department, and information regarding routes and speed limits have been posted on social media.

Councilman Kroll announced that he would not be seeking reelection because his job requires so much travel.

No other announcements were made.

#22. Adjourn

The motion to adjourn the meeting at 7:54 p.m. was made by Councilman Pouncey. The motion was seconded by Councilman Kroll, motion carried.

