

THE CITY OF WOODBRANCH VILLAGE
REGULAR MEETING MINUTES
JULY 26, 2018

The City of Woodbranch Village council met in a regular meeting beginning at 7:00 p.m., Thursday, July 26, 2018, in the City Hall Building at 58A Woodbranch Drive, New Caney, Texas, 77357. The meeting was called to order at 7:00 p.m. Roll Call showed as being present Councilman Scott Essmeier, Councilman TJ Mulhern, Councilman Mark Kroll, Mayor Vera Craig, Councilman Brent Purser and Councilwoman Debbie Lawson. City Attorney Leonard Schneider was in attendance. City Secretary Charlotte Smith was present to take the minutes of the meeting. Councilwoman Debbie Lawson led the meeting with a prayer, followed by the pledge of allegiance to the flag.

REGULAR MEETING (7:00 P.M.)

#5. Sign in Sheet and Resident Comments

Clay Dean – a resident expressed his concern for the enforcement of city ordinances and is concerned for the lack of enforcement with regard to the installation of the recently approved manufactured home. Mr. Dean asked if anyone has seen all of the junk in the yard and commented that it was not helping values in the neighborhood.

No other names appeared on the sign in sheet.

#6. CONSENT AGENDA

#6a. Approve Minutes from the June 28, 2018 – Regular Meeting

Copies of the minutes are on file in the City Secretary's office.

#6b. Approve Minutes from the July 17, 2018 – Special Meeting

Copies of the minutes are on file in the City Secretary's office.

#6c. Approve Financial Statement General Fund – June 2018

Copies of this statement are on file in the City Secretary's office.

#6d. Approve Financial Statement Water & Sewer Fund – June 2018

Copies of this statement are on file in the City Secretary's office.

#6e. Approve Financial Statement Debt Service – June 2018

Copies of this statement are on file in the City Secretary's office.

#6f. Approve Bills for the General Fund – July 2018

Copies of the bills are on file in the City Secretary's office.

#6g. Approve Bills for the Water & Sewer Fund – July 2018

Copies of the bills are on file in the City Secretary's office.

#6h. Approve Bills for the Debt Service Fund – July 2018

Copies of the bills are on file in the City Secretary's office.

#6i. Approve the Ground Storage Progress Report – June 2018

Copies of this report are on file in the City Secretary's office.

#6j. Road & Ditch, Bureau Veritas & Storm Water Management Report – June 2018

Copies of these reports are on file in the City Secretary's office.

The motion to approve items 6a, 6b, 6c, 6d, 6e, 6f, 6g, 6h, 6i and 6j was made by Councilman TJ Mulhern. The motion was seconded by Councilman Mark Kroll, motion carried.

#7. Approve Operator's Report – June 2018

Copies of this report are on file in the City Secretary's office. The motion to approve the report as submitted was made by Councilwoman TJ Mulhern. The motion was seconded by Councilman Mark Kroll, motion carried.

#8. Consider, discuss and/or take possible action on Ordinance 272-2018 – an ordinance calling for an election for Tuesday, November 6, 2018 for the following positions to be open: Council Positions 2, 4 & 5 (Vera Craig, Mayor)

The motion to approve the ordinance was made by Councilwoman Debbie Lawson. The motion was seconded by Councilman Scott Essmeier, motion carried.

#9. Consider and approve the Joint Election Agreement for the November 6, 2018 Election

The motion to approve the agreement was made by Councilman Scott Essmeier. The motion was seconded by Councilman Mark Kroll, motion carried.

#10. Consider and approve the Election Services Agreement for the November 6, 2018 Election

The motion to approve the agreement was made by Councilman Scott Essmeier. The motion was seconded by Councilman Mark Kroll, motion carried.

#11. Consider and accept excess collection for 2017 Debt Service and Certification for Debt Service Collection rate for 2018/2019

The motion to accept the excess collection was made by Councilman Mark Kroll. The motion was seconded by Councilwoman Debbie Lawson, motion carried.

#12. Consider and approve the submission of a nominee to the Montgomery County Emergency Communication District Board of Managers

No action was taken on this item.

#13. Consider and approve Resolution 0726-2018 approving the 2019 Montgomery County Emergency Communication District Operating Budget

The motion to approve the resolution was made by Councilman Mark Kroll. The motion was seconded by Councilman Scott Essmeier, motion carried.

#14. Consider, discuss and/or take possible action on drafting and adopting an ordinance banning fireworks within the city limits

No action was taken on this item.

#15. Consider, discuss and/or take possible action on the amended bids submitted for the construction of a new storage building at City Hall

The motion to approve the bid, submitted by MJR, was made by Councilman Scott Essmeier. The motion was seconded by Councilman Mark Kroll, motion carried. Councilman Brent Purser was opposed.

#16. Consider, discuss and/or take possible action on bids, submitted for the repairs to the Civic Building

No action was taken on this item.

#17. Consider, discuss and/or take possible action on ordinances calling for single family dwellings and the re-platting of property in the city limits of the City of Woodbranch Village

No action was taken on this item.

#18. Item of Community Interest – (Hear announcements concerning items of community interest from the Mayor, Councilmembers, and City staff for which no action will be discussed or taken.)

Mayor Craig announced the scheduled workshop, to discuss the proposed budget, on Monday, July 30, 2018 at 7:00 p.m.

#19. Closed Executive Session in Accordance with the Open Meetings Act TEX. GOV'T CODE 551.074 – To discuss personnel matters - to discuss resumes and applications submitted for the Chief of Police position
Council went in to closed session at 7:31 p.m.

(A) – to deliberate the appointment, employment, evaluation, reassignment, duties, discipline and or dismissal of a public officer or employee

#20. Reconvene and take possible action

Council reconvened in to open session at 8:14 p.m. The motion to solicit for the Chief of Police position, posting also information regarding salary and benefits, was made by Councilman Scott Essmeier. The motion was seconded by Councilwoman Debbie Lawson, motion carried.

#21. Adjourn

The motion to adjourn the meeting at 8:16 p.m. was made by Councilman Scott Essmeier. The motion was seconded by Councilman Mark Kroll, motion carried.