

THE CITY OF WOODBRANCH VILLAGE  
SPECIAL MEETING  
FEBRUARY 16, 2023

The City of Woodbranch Village council met in a special meeting at 7:00 p.m., Thursday, February 16, 2023, in the City Hall Building at 58A Woodbranch Drive, New Caney, Texas, 77357. The special meeting was called to order at 7:00 p.m. by Mayor Mike Tyson. Roll call showed as being present Councilman Scottie Pouncey, Councilwoman Trisha Marie Cranney, Mayor Mike Tyson, Councilwoman Nancy Mulhern and Councilwoman Carey Porter. Councilman Mark Kroll and City Attorney, Leonard Schneider were not in attendance. City Secretary Charlotte Smith was present to take the minutes of the meeting. Councilwoman Mulhern led the meeting with a prayer, followed by the pledge of allegiance to the flag.

SPECIAL MEETING (7:00 P.M.)

The special meeting was opened at 7:00 p.m.

#4. Sign In Sheet

No names appeared on the sign in sheet.

CONSENT AGENDA

#5. Approve Minutes from the January 26, 2023 – Regular Meeting

Copies of the minutes are on file in the City Secretary's office.

#6. Approve Financial Statement General Fund – January 2023

Copies of this statement are on file in the City Secretary's office.

#7. Approve Financial Statement Water & Sewer Fund – January 2023

Copies of this statement are on file in the City Secretary's office.

#8. Approve Financial Statement Debt Service – January 2023

Copies of this statement are on file in the City Secretary's office.

#9. Approve Bills for the General Fund – February 2023

Copies of the bills are on file in the City Secretary's office.

#10. Approve Bills for the Water & Sewer Fund – February 2023

Copies of the bills are on file in the City Secretary's office.

#11. Approve Bills for the Debt Service Fund – February 2023

Copies of the bills are on file in the City Secretary's office.

#12. Approve the Court Activity Report – January 2023

Copies of this report are on file in the City Secretary's office.

#13. Road & Ditch and Storm Water Management Report – January 2023

Copies of these reports are on file in the City Secretary's office.

#14. Approve the Building Permit Activity Report – January 2023

Copies of this report are on file in the City Secretary's office.

The motion to approve items 5, 6, 7, 8, 9, 10, 11, 12, 13 and 14 was made by Councilman Pouncey. The motion was seconded by Councilwoman Mulhern, motion carried.

**COUNCIL TO CONSIDER, DISCUSS, AMEND, ACTION, AND/OR APPROVE MONTHLY REPORT FROM THE FOLLOWING:**

- Approve the Police Activity Report – January 2023  
Copies of this report are on file in the City Secretary’s office. The motion to approve the report was made by Councilman Pouncey. The motion was seconded by Councilwoman Cranney, motion carried.
- Operator’s Report – January 2023  
The motion to approve the report was made by Councilman Pouncey. The motion was seconded by Councilwoman Porter, motion carried.

#15. Consider and Discuss Procurement for Professional Engineering Services for the 2023-2024 Community Development Fund from the Texas Community Development Block Grant (TxCDBG) Program through the Texas Department of Agriculture (Mike Tyson, Mayor)

The motion to approve the procurement of Light Point Engineering was made by Councilman Pouncey. The motion was seconded by Councilwoman Porter, motion carried.

#16. Consider, discuss and/or take possible action on Resolution 0216-2023 – A Resolution of the City of Woodbranch Village, Texas authorizing the professional engineering service provider selection for the 2023-2024 Community Development Fund from the Texas Community Development Block Grant (TxCDBG) Program through the Texas Department of Agriculture (Mike Tyson, Mayor)

The motion to approve the resolution was made by Councilman Pouncey. The motion was seconded by Councilwoman Mulhern, motion carried.

#17. Consider, discuss and/or take possible action on the proposed renewal of the Emergency Water Supply Contract between the City of Woodbranch Village and Roman Forest Consolidated Municipal Utility District (Mike Tyson, Mayor)

The motion to approve the contract, with the recommended amendments made by the City Attorney, was made by Councilman Pouncey. The motion was seconded by Councilwoman Mulhern, motion carried.

#18. Consider, discuss and/or take possible action on the proposed amendment to the new building permit application and instruct staff to utilize the new document (Mike Tyson, Mayor)

The motion to approve the proposed amendment was made by Councilman Pouncey. The motion was seconded by Councilwoman Cranney, motion carried.

#19. Consider, discuss and/or take possible action on the 2022 Racial Profiling Report (Mike Tyson, Mayor)

The motion to approve the report was made by Councilwoman Cranney. The motion was seconded by Councilman Pouncey, motion carried.

#20. Mayor’s comments on infrastructure, city budget and grant opportunities (Mike Tyson, Mayor)

No comments were made.

#21. Items of Community Interest - (Hear announcements concerning items of community interest from the Mayor, Councilmembers and City Staff for which no action will be discussed or taken.)

No announcements were made.

#22. Adjourn

The motion to adjourn the meeting at 7:44 p.m. was made by Councilman Pouncey. The motion was seconded by Councilwoman Porter, motion carried.

