

THE CITY OF WOODBRANCH VILLAGE
REGULAR MEETING MINUTES
JUNE 28, 2018

The City of Woodbranch Village council met in a regular meeting beginning at 7:00 p.m., Thursday, June 28, 2018, in the City Hall Building at 58A Woodbranch Drive, New Caney, Texas, 77357. The meeting was called to order at 7:00 p.m. Roll Call showed as being present Councilman Scott Essmeier, Councilman TJ Mulhern, Councilman Mark Kroll, Mayor Vera Craig and Councilman Brent Purser. Councilwoman Debbie Lawson was not in attendance. City Attorney Leonard Schneider was in attendance. City Secretary Charlotte Smith was present to take the minutes of the meeting. Mayor Vera Craig led the meeting with a prayer, followed by the pledge of allegiance to the flag.

REGULAR MEETING (7:00 P.M.)

#5. Sign in Sheet and Resident Comments

Michael Barrett – a resident in Woodbranch South Section 1, which backs up to Lilliput Farms, addressed council with issues with the development. Mr. Barrett has had many incidences where workers, from the development, have been defecating on his vacant property adjacent to his home. Mr. Barrett indicated he has clearly marked his property with purple paint. Mr. Barrett reported having to call the police because he caught a worker on his property and reported the presence of 4 different law enforcement agencies to address the issue. Mr. Barrett also expressed concern for garbage not being properly disposed of, or contained, and a lot of debris from the construction sites are littering his property. Mr. Barrett further reports he has spoken with Jason Sesters, the project manager for Anglia Homes, and little has been done to improve the situation. Mr. Barrett asked if Mayor and Council would contact the builder and the developer, via letter, regarding these issues. Mr. Barrett also expressed concerns for heavy equipment driving over the pipeline.

No other names appeared on the sign in sheet.

#6. CONSENT AGENDA

#6a. Approve Minutes from the May 24, 2018 – Regular Meeting

Copies of the minutes are on file in the City Secretary's office.

#6b. Approve Minutes from the June 1, 2018 – Special Meeting

Copies of the minutes are on file in the City Secretary's office.

#6c. Approve Financial Statement General Fund – May 2018

Copies of this statement are on file in the City Secretary's office.

#6d. Approve Financial Statement Water & Sewer Fund – May 2018

Copies of this statement are on file in the City Secretary's office.

#6e. Approve Financial Statement Debt Service – May 2018

Copies of this statement are on file in the City Secretary's office.

#6f. Approve Bills for the General Fund – June 2018

Copies of the bills are on file in the City Secretary's office.

#6g. Approve Bills for the Water & Sewer Fund – June 2018

Copies of the bills are on file in the City Secretary's office.

#6h. Approve Bills for the Debt Service Fund – June 2018

Copies of the bills are on file in the City Secretary's office.

#6i. Approve the Ground Storage Progress Report – May 2018

Copies of this report are on file in the City Secretary's office.

#6j. Road & Ditch, Bureau Veritas & Storm Water Management Report – May 2018

Copies of these reports are on file in the City Secretary's office.

The motion to approve items 6a, 6b, 6c, 6d, 6e, 6f, 6g, 6h, 6i and 6j was made by Councilman Scott Essmeier. The motion was seconded by Councilman TJ Mulhern, motion carried.

#7. Approve Operator's Report – May 2018

Copies of this report are on file in the City Secretary's office. The motion to approve the report as submitted was made by Councilwoman TJ Mulhern. The motion was seconded by Councilman Scott Essmeier, motion carried.

#8. Consider, discuss and/or take possible action on adopting Resolution 0628-2018 – a resolution regarding nominating a candidate for appointment to groundwater reduction plan contract review committees

No action was taken on this item.

#9. Consider, discuss and/or take possible action on the bids, submitted by the County Commissioner's Office, for drainage improvements

The motion to approve the bid submitted was made by Councilman Mark Kroll. The motion was seconded by Councilman Scott Essmeier, motion carried.

#10. Consider, discuss and/or take possible action on the requests for variances to Ordinances 237-2015 Planning and Development, 245-2015 Amendments to Ordinance 237-2015 and Ordinance 246-2015 Regulating Manufactured Homes, submitted by property owner Patricia Burns

The motion to grant the variances, as long as it is the primary residence, will not become rental property and has separate utilities, was made by Councilman Scott Essmeier. The motion was seconded by Councilman TJ Mulhern, motion carried. Councilman Brent Purser abstained from voting.

#11. Consider, discuss and/or take possible action on the bids submitted for the construction of a new storage building at City Hall

No action was taken on this item.

#12. Consider, discuss and/or take possible action on the bids submitted for the flood damage repairs to the Civic Building

No action was taken on this item.

#13. Item of Community Interest – (Hear announcements concerning items of community interest from the Mayor, Councilmembers, and City staff for which no action will be discussed or taken.)

Mayor Craig announced the USDA is inviting the public to attend and participate in a Local Working Group meeting that will be held at Montgomery County Extension Office, 9020 Airport, Conroe, Texas 77303 starting at 1:00 p.m. on July 3, 2018.

Councilman Scott Essmeier requested the city review the manufactured housing ordinance and single family dwelling ordinances.

#14. Closed Executive Session in Accordance with the Open Meetings Act TEX. GOV'T CODE 551.074 – To discuss personnel matters - to discuss resumes submitted for the Chief of Police position

Council went in to closed session at 7:34 p.m.

(A) – to deliberate the appointment, employment, evaluation, reassignment, duties, discipline and or dismissal of a public officer or employee

#15. Reconvene and take possible action

Council reconvened in to open session at 8:26 p.m. The motion to contact individuals that submitted resumes or applications and provide a list of expectations, salary for the position and inform them of the lack of benefits was made by Councilman Scott Essmeier. The motion was seconded by Councilman TJ Mulhern, motion carried.

#16. Adjourn

The motion to adjourn the meeting at 8:27 p.m. was made by Councilman Scott Essmeier. The motion was seconded by Councilman TJ Mulhern, motion carried.