

THE CITY OF WOODBRANCH VILLAGE  
REGULAR MEETING MINUTES  
AUGUST 27, 2020

The City of Woodbranch Village council met in a regular meeting at 7:00 p.m., Thursday, August 27, 2020, in the City Hall Building at 58A Woodbranch Drive, New Caney, Texas, 77357. The regular meeting was called to order at 7:00 p.m. by Mayor Mike Tyson. Roll call showed as being present Councilman Jim Beaird, Councilwoman Trisha Marie Cranney, Councilwoman Nancy Mulhern, Mayor Mike Tyson, City Attorney Leonard Schneider and Councilman Clay Dean. City Secretary Charlotte Smith was present to take the minutes of the meeting. Councilman Dean led the meeting with a prayer, followed by the pledge of allegiance to the flag.

REGULAR MEETING (7:00 P.M.)

The special meeting was opened at 7:00 p.m.

#5. Sign in Sheet

Regenia Liles – resident at 152 Linnwood stated she was visited by Chief Singleton with regard to her RV and the possibility of someone living in it. She stated it was there so she would have somewhere to go in the event it flooded again and no one was living in it. She stated she had the canopy out, chairs in front, electricity and water connected but no one was residing in it.

She requested information regarding the extension of her culverts or to install a driveway at Roman Forest Blvd. She was instructed to contact city hall for more information.

No other names appeared on the sign in sheet.

#6. CONSENT AGENDA

#7. Approve Minutes from the July 23, 2020 – Regular Meeting

Copies of the minutes are on file in the City Secretary's office.

#8. Approve Minutes from the August 11, 2020 – Special Meeting

Copies of the minutes are on file in the City Secretary's office.

#9. Approve Financial Statement General Fund – July 2020

Copies of this statement are on file in the City Secretary's office.

#10. Approve Financial Statement Water & Sewer Fund – July 2020

Copies of this statement are on file in the City Secretary's office.

#11. Approve Financial Statement Debt Service – July 2020

Copies of this statement are on file in the City Secretary's office.

#12. Approve Bills for the General Fund – August 2020

Copies of the bills are on file in the City Secretary's office.

#13. Approve Bills for the Water & Sewer Fund – August 2020

Copies of the bills are on file in the City Secretary's office.

#14. Approve Bills for the Debt Service Fund – August 2020

Copies of the bills are on file in the City Secretary's office.

#15. Approve the Ground Storage Progress Report – July 2020

Copies of this report are on file in the City Secretary's office.

#16. Approve the Court Activity Report – July 2020

Copies of this report are on file in the City Secretary's office.

#17. Approve the Police Activity Report – July 2020

Copies of this report are on file in the City Secretary's office.

#18. Road & Ditch, Bureau Veritas & Storm Water Management Report – July 2020

Copies of these reports are on file in the City Secretary's office.

The motion to approve items 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17 and 18 made by Councilman Beaird. The motion was seconded by Councilwoman Mulhern, motion carried.

#19. Operator's Report – July 2020

Copies of this report are on file in the City Secretary's office. The motion to approve the report, as submitted, was made by Councilman Dean. The motion was seconded by Councilman Beaird, motion carried.

#20. Consider, discuss and/or take possible action on the submitted amendment to GST/Pump Station Contract

The motion to approve the amendment was made by Councilman Dean. The motion was seconded by Councilwoman Mulhern, motion carried

#21. Consider, discuss and/or take possible action on the submitted Certificate of Substantial Completion for the project Contract No. 1-2018

The motion to approve the certificate was made by Councilwoman Mulhern. The motion was seconded by Councilwoman Cranney, motion carried

#22. Consider, discuss and/or take possible action on Resolution 0827-2020 – a resolution of the City Council of the City of Woodbranch Village, Texas, designating authorized signatories for contractual documents and documents for requesting funds pertaining to the Community Development Block Grant Program (CDBG) (Mike Tyson, Mayor)

The motion to approve the resolution was made by Councilman Clay Dean. The motion was seconded by Councilwoman Cranney, motion carried

#23. Ryan Morris – resident requesting to address Mayor and Council regarding his fence

Mr. & Mrs. Morris requested permission to add solar screening to their fence to obstruct the neighboring dog's view of their property. After discussion from the Morris's and Council, Council requested the Morris's submit plans, a list of materials and/or a scope of work for their consideration at a later meeting.

#24. Jean Chapman – resident requesting permission to bring in a manufactured home and place it on her property

No action was taken on this item.

#25. Consider, discuss and/or take possible action on the approval of unpermitted construction done at 12C Pines and accept the Building Inspector's report of inability to inspect

The motion to approve the construction, based on the pictures submitted at the regular meeting in July 2020, was made by Councilman Dean. The motion was seconded by Councilman Beaird, motion carried.

#26. Consider and approve Ordinance 294-2020 – an ordinance setting the tax rate for the year 2020 for the City of Woodbranch Village Texas (Mike Tyson, Mayor)

The motion to approve the ordinance was made by Councilman Dean. The motion was seconded by Councilwoman Cranney, motion carried.

#27. Consider, discuss and/or take possible action on the Proposal Letter from LJA Engineering, Inc., for Engineering and Construction Related Services for the CDBG-DR Generator Installation at the Water Plant Facility associated with the GLO Contract No. 20-065-125-C436

The motion to approve the contract was made by Councilman Dean. The motion was seconded by Councilwoman Cranney, motion carried.

#28. Consider, discuss and/or take possible action on Ordinance 295-2020 - an ordinance of the City Council of the City of Woodbranch Village, Texas amending Ordinance 292-2020 by amending Section VII of said ordinance and effective date

The motion to approve the ordinance was made by Councilwoman Mulhern. The motion was seconded by Councilman Beard, motion carried.

#29. Consider and discuss amendments to Ordinance 228 - an ordinance of the City of Woodbranch Village, Texas relating to the operation of golf carts on public streets and roads within the city limits; providing exceptions; providing penalties for violations of the ordinances not less than \$50.00 or to exceed \$500.00; providing for severability; and providing an effective date and providing for enforcement (Mike Tyson, Mayor)

Mayor Tyson requested City Attorney Leonard Schneider review, and update, the current ordinance to reflect changes in the law with regard to saddle and bench type all-terrain vehicles and requiring proof of registration for said vehicles. No action was taken on this item.

#30. Consider, discuss and/or take possible action on the Interlocal Cooperation Agreement between the City of Woodbranch Village and the City of Roman Forest to initiate repairs to the Eychner property (Clay Dean, Councilman)

The motion to approve the agreement was made by Councilman Dean. The motion was seconded by Councilwoman Mulhern, motion carried.

#31. Consider, discuss and/or take possible action on amending the employee handbook to allow for an additional week of vacation for an employee with over 20 years of service (Mike Tyson, Mayor)

The motion to approve the amendment was made by Councilman Dean. The motion was seconded by Councilman Beard, motion carried.

#32. Closed Executive Session in Accordance with the Open Meetings Act TEX. GOV'T CODE 551.074 – To discuss personnel matters — to review the evaluation of Officer Carlos E. Diaz

Council went in to executive session at 7:42 p.m.

(A) – to deliberate the appointment, employment, evaluation, reassignment, duties, discipline and or dismissal of a public officer or employee

#33. Reconvene and take possible action

Council reconvened in to open session at 7:47 p.m.

The motion to rescind the motion, to hire Officer Diaz, was made by Councilman Beard. The motion was seconded by Councilwoman Mulhern, motion carried.

#34. Items of Community Interest - (Hear announcements concerning items of community interest from the Mayor, Councilmembers and City Staff for which no action will be discussed or taken.)

Councilman Dean announced the closing of his house was final and he would be resigning his position immediately. He stated he had spoken with Mark Martin, developer of Lilliput Farms, for a potential candidate to serve on Council from that area of the City. He also stated he was pleased with the progress the new Council has made, with regard to the police department, nuisance and abatement, drainage issues and Mr. Eychner's property. He further stated he would like to see that progress continue after he leaves.

Mayor Tyson stated it was a pleasure working with Councilman Dean and thanked him for all of his efforts to progress with projects that were outstanding for a long period of time.

No announcements were made.

#35. Adjourn

The motion to adjourn the meeting at 7:53 p.m. was made by Councilwoman Mulhern. The motion was seconded by Councilman Beaird, motion carried.