

THE CITY OF WOODBRANCH VILLAGE
REGULAR MEETING MINUTES
JUNE 25, 2020

The City of Woodbranch Village council met in a regular meeting at 7:00 p.m., Thursday, June 25, 2020, in the City Hall Building at 58A Woodbranch Drive, New Caney, Texas, 77357. The regular meeting was called to order at 7:00 p.m. by Mayor Mike Tyson. Roll call showed as being present Councilman Jim Beard, Jr., Councilwoman Trisha Marie Cranney, Councilwoman Nancy Mulhern, Mayor Mike Tyson and Councilman Clay Dean. City Attorney Leonard Schneider and Councilman Brent Purser were not in attendance. City Secretary Charlotte Smith was present to take the minutes of the meeting. Councilman Clay Dean led the meeting with a prayer.

REGULAR MEETING (7:00 P.M.)

#5. Sign in Sheet

No names appeared on the sign in sheet.

#6. CONSENT AGENDA

#a. Approve Minutes from the May 20, 2020 – Regular Meeting
Copies of the minutes are on file in the City Secretary's office.

#b. Approve Financial Statement General Fund – May 2020
Copies of this statement are on file in the City Secretary's office.

#c. Approve Financial Statement Water & Sewer Fund – May 2020
Copies of this statement are on file in the City Secretary's office.

#d. Approve Financial Statement Debt Service – May 2020
Copies of this statement are on file in the City Secretary's office.

#e. Approve Bills for the General Fund – June 2020
Copies of the bills are on file in the City Secretary's office.

#f. Approve Bills for the Water & Sewer Fund – June 2020
Copies of the bills are on file in the City Secretary's office.

#g. Approve Bills for the Debt Service Fund – June 2020
Copies of the bills are on file in the City Secretary's office.

#h. Approve the Ground Storage Progress Report – May 2020
Copies of this report are on file in the City Secretary's office.

#i. Approve the Court Activity Report – May 2020
Copies of this report are on file in the City Secretary's office.

#j. Approve the Police Activity Report – May 2020
Copies of this report are on file in the City Secretary's office.

#k. Approve the Road & Ditch, Bureau Veritas & Storm Water Management Report – May 2020
Copies of these reports are on file in the City Secretary's office.

The motion to approve items a, b, c, d, e, f, g, h, i, j and k was made by Councilwoman Cranney. The motion was seconded by Councilwoman Mulhern, motion carried

#7. Operator's Report May 2020

Copies of this report are on file in the City Secretary's office.

The motion to approve the operator's report, as submitted, was made by Councilman Dean. The motion was seconded by Councilwoman Cranney, motion carried.

#8. Consider, discuss and/or take possible action on the bid, by the operator, for the repair/replacement of driveway damaged due to sewer line repair in 2016 at 379 Elm

The motion to table this item, until a more specific and detailed plan for repair can be presented, was made by Councilman Dean. The motion was seconded by Councilwoman Mulhern, motion carried. Councilman Beard was opposed.

#9. Consider, discuss and/or take possible action on the letter of resignation submitted by Councilman Brent Purser

The motion to accept the resignation was made by Councilman Beard, who further stated how sorry he was to be losing Councilman Purser. Mayor Mike Tyson stated he agreed with Councilman Beard. The motion was seconded by Councilwoman Mulhern, motion carried.

#10. Consider, discuss and/or take possible action on the appointment to fill the vacancy in Council Position 4 or to wait until the November 3, 2020 general election to see if the position will be filled

No action was taken on this item. Councilman Dean and Mayor Mike Tyson stated they would like to see a resident from Lilliput Farms in the spot so that council would be all inclusive.

#11. Ryan Morris – resident requesting a variance to Section IV of Ordinance 206 regarding changes in building plans and Section VII prohibiting a solid board fence to be erected from the front building line to the front property line

The motion to refer this item to the City Attorney was made by Councilman Dean. The motion was seconded by Councilman Beard, motion carried.

#12. Jennifer Guillen – resident requesting a variance to Ordinance 246-2015, Section 7(c) – prohibiting the use of a recreational vehicle as a permanent or temporary dwelling within the city limits

The motion to grant a variance to ordinance 246-2015, and allow the residents to reside in their recreational vehicle for the 180-day duration of the building permit, was made by Councilman Beard. The motion was seconded by Councilwoman Mulhern, motion carried.

#13. Melba Knobloch – resident requesting an extension to the time allotted to remove the culvert installed that does not meet the construction requirements

The motion to grant a 30-day extension was made by Councilman Dean. The motion was seconded by Councilman Beard, motion carried.

#14. Consider, discuss and/or take possible action on the nominee to the 911 Board of Managers Appointment for Completion of Term Ending September 20, 2020 and the Term October 1, 2020 – September 30, 2022

No action was taken on this item.

#15. Consider, discuss and/or take possible action on the Venus ditch drainage project, damage in resident Steve Eychner's back yard because of the Venus ditch and discuss the concrete flume that drains in to the Venus ditch in Woodway Forest (Clay Dean, Councilman)

Council requested a workshop with the City of Roman Forest be rescheduled. No further action was taken on this item.

#16. Closed Executive Session in Accordance with the Open Meetings Act TEX. GOV'T CODE 551.074 – To discuss personnel matters — to interview potential candidate, Ruben Loreto, for the Reserve Officer position

The executive session was cancelled.

- (A) – to deliberate the appointment, employment, evaluation, reassignment, duties, discipline and or dismissal of a public officer or employee

#17. Reconvene and take possible action

Council did not go in to closed executive session.

#18. Item of Community Interest - (Hear announcements concerning items of community interest from the Mayor, Councilmembers and City Staff for which no action will be discussed or taken.)

City Secretary Charlotte Smith announced budget workshops and tax rate hearings would be scheduled starting the month of July.

No other announcements were made.

#19. Adjourn

The motion to adjourn the meeting at 7:46 p.m. was made by Councilman Dean. The motion was seconded by Councilman Beard, motion carried.