

THE CITY OF WOODBRANCH VILLAGE
REGULAR MEETING MINUTES
DECEMBER 20, 2018

The City of Woodbranch Village council met in a regular meeting beginning at 7:00 p.m., Thursday, December 20, 2018, in the City Hall Building at 58A Woodbranch Drive, New Caney, Texas, 77357. The meeting was called to order at 7:00 p.m. Roll Call showed as being present Councilman Larry Beaird, Mayor Vera Craig, Councilman Brent Purser and Councilman Clay Dean. Councilman Scott Essmeier, Councilman Mark Kroll and City Attorney Leonard Schneider were not in attendance. City Secretary Charlotte Smith was present to take the minutes of the meeting. Mayor Vera Craig led the meeting with a prayer, followed by the pledge of allegiance to the flag.

REGULAR MEETING (7:00 P.M.)

#5. Sign in Sheet and Resident Comments

Michael Thames – resident requested an update to the possibility of the city getting natural gas. City Secretary Charlotte Smith informed Mr. Thames she had reached out to Kevin Jones, of CenterPoint Energy, and was told a feasibility study would need to be performed before they could entertain the idea of getting gas lines installed throughout the city. She also stated she would keep trying.

Don Allen – resident requested litter control on Railroad Avenue and deed restriction enforcement throughout the city. City Secretary Charlotte Smith stated she had made contact with the County Commissioner's office, as Railroad Avenue is a county road, requesting assistance with litter control and encouraged residents to contact them directly as well.

#6. CONSENT AGENDA

#6a. Approve Minutes from the November 29, 2018 – Regular Meeting

Copies of the minutes are on file in the City Secretary's office.

#6b. Approve Financial Statement General Fund – November 2018

Copies of this statement are on file in the City Secretary's office.

#6c. Approve Financial Statement Water & Sewer Fund – November 2018

Copies of this statement are on file in the City Secretary's office.

#6d. Approve Financial Statement Debt Service – November 2018

Copies of this statement are on file in the City Secretary's office.

#6e. Approve Bills for the General Fund – December 2018

Copies of the bills are on file in the City Secretary's office.

#6f. Approve Bills for the Water & Sewer Fund – December 2018

Copies of the bills are on file in the City Secretary's office.

#6g. Approve Bills for the Debt Service Fund – December 2018

Copies of the bills are on file in the City Secretary's office.

#6h. Approve the Ground Storage Progress Report – November 2018

Copies of this report are on file in the City Secretary's office.

#6i. Road & Ditch, Bureau Veritas & Storm Water Management Report – November 2018

Copies of these reports are on file in the City Secretary's office.

Councilman Clay Dean asked for an update to the entrance sign project. City Secretary Charlotte Smith stated the paint had been purchased, arrangements were made for the letters and railing to be removed on Thursday, January 3, 2019. She further stated the power washing would take place the same day of the letter removal, weather permitting,

and the painting would take place on Saturday, January 6, 2019, also weather permitting.

The motion to approve items 6a, 6b, 6c, 6d, 6e, 6f, 6g, 6h and 6i was made by Councilman Clay Dean. The motion was seconded by Councilman Brent Purser, motion carried.

#7. Approve Operator's Report – November 2018

Copies of this report are on file in the City Secretary's office. The motion to approve the report, as submitted, was made by Councilman Brent Purser. The motion was seconded by Councilman Larry Beaird, motion carried.

Dan Sadler presented Mayor and Council with a bid for the replacement of the aeration basin blower. The motion to approve the bid submitted was made by Councilman Clay Dean. The motion was seconded by Councilman Brent Purser, motion carried.

Mr. Sadler also reported the meter at Well #1 has been installed and the blower, at the equalization basin, has been installed.

#8. Consider, discuss and/or take possible action on participation in the TCEQ Source Water Protection Program
Council took no action on this item.

#9. Consider, discuss and/or take possible action on nuisance and abatement enforcement (Councilman Clay Dean)

Councilman Dean presented council with a number of ordinance and deed restriction violations throughout the City of Woodbranch Village. He mentioned his concern for the decrease in taxable value caused by these violations and concern for health and safety. He further mentioned concerns for junk vehicle violations and camper/trailers being brought in, and lived in, that are not hurricane related. He stated his concern for residents who could not take care of their own property and proposed encouraging the donation of time to assist those that need help with property maintenance. He stated his concern for the lack of enforcement and would like to see notices going out for residents in violation of ordinances and asked the city to start imposing fines. Councilman Dean and Councilman Purser asked for letters to go out regular, and certified mail, to those in violation. Councilman Dean also requested this item to be on the agenda until it was addressed so that it would not be forgotten about.

Mayor Craig expressed her concern with not having a police department to issue citations. Councilman Dean suggested hiring an officer for that purpose but that notifications of violations should still be sent.

#10. Item of Community Interest – (Hear announcements concerning items of community interest from the Mayor, Councilmembers, and City staff for which no action will be discussed or taken.)

Councilman Larry Beaird requested the meeting notifications signs be printed on the back and front of the sign.

No other announcements were made.

#11. Closed Executive Session in Accordance with the Open Meetings Act TEX. GOV'T CODE 551.074 – To discuss personnel matters - to discuss resumes and applications submitted for the Chief of Police position

Council went in to closed session at 7:35 p.m.

(A) – to deliberate the appointment, employment, evaluation, reassignment, duties, discipline and or dismissal of a public officer or employee

#12. Reconvene and take possible action

Council reconvened in to open session at 8:10 p.m. The motion, to contact councilmembers for availability for a special meeting January 10, 2019 to interview the candidate, was made by Councilman Larry Beaird. The motion was seconded by Councilman Clay Dean, motion carried.

#13. Adjourn

The motion to adjourn the meeting at 8:11 p.m. was made by Councilman Larry Beard. The motion was seconded by Councilman Brent Purser, motion carried.